

SUBHASH KUNNIL

MOB : 0525332484

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CAREER OBJECTIVE

To be part of a company where I would be able to ideally work with the finance team in developing the progressive growth of the company and same time make myself able to discharge my individual duties & responsibilities and thereby enabling me to be more creative towards the growth of the company.

EDUCATIONAL BACKGROUND AND TECHNICAL SKILLS

- BACHELOR OF COMMERCE FROM KANNUR UNIVERSITY 2012- 2015

TECHNICAL SKILLS

- Tally erp9
- Peach tree
- Quickbook
- Microsoft word , Microsoft Excel and Power point
- Internet accessing

WORK EXPERIENCE

- **WORKED AS ACCOUNTANT IN VIVACE INTERNATIONAL FZC ,SHARJAH (DEC 2016 TO MAY 2020)**
 - * Handling account receivables and account payables.
 - * Posting daily transactions—(sales, purchase, receipt, payments & all other vouchers.)
 - * Monitoring banking transaction and reconciliation.
 - * Petty cash handling, preparing vouchers & updating in system.
 - * Month, quarter & year –end close.
 - * Expense report and analysis
 - * Financial statement Preparation.
 - * Handling daily cash from sales and closing of daily collection.
 - * Preparation of daily collection report and monthly sales report.
 - * Maintain payroll includes calculation and distribution of salary.
 - * Maintain good relation with customer and make proper follow up.
 - * Coordinating with manager for strategic planning for business.
 - * Coordinate with auditors and discuss the operations of business.

PERSONAL DETAILS

FATHER'S NAME : BHASKARAN K
DATE OF BIRTH : 11-12-1993
PASSPORT NUMBER : N0481137
ISSUE DATE : 14-07-2015
EXPIRY DATE : 13-07-2025
ISSUE PLACE : KOZHIKODE
VISA STATUS : VISIT VISA
NATIONALITY : INDIAN
MARITAL STATUS : SINGLE
LANGUAGES KNOWN : ENGLISH, HINDI, MALAYALAM.
RESIDENT ADDRESS : BEKAL KUNNU HOUSE, PALLIKARE , BEKAL FORT (P.O)
KASARAGOD (DIST.) , KERALA, PIN 671316

DECLARATION

I hereby declare that the above information are true and correct to the best of my knowledge and belief.

Subhash Kunnil