

Eries Erlyn M. Dela Cruz

Taguig City, Metro Manila, Philippines

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Objective

To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills. Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

Career Summary

F&B ADMIN

HILTON DUBAI JUMEIRAH, UAE

OCTOBER 2018 – MAY 2019

COFFEE BAR LOUNGE SUPERVISOR

HILTON DUBAI JUMEIRAH, UAE

MAY 2018 – OCTOBER 2018

ROOM SERVICE ORDERTAKER

HILTON DUBAI JUMEIRAH, UAE

AUGUST 2016 – MAY 2018

HOUSEKEEPING COORDINATOR

AMWAJ ROTANA, UAE

JUNE 2015 – JULY 2016

ROOM ATTENDANT

AMWAJ ROTANA, UAE

FEBRUARY 2014- JULY 2015

Educational Attainment

The Fisher Valley College

Hotel and Restaurant Management

June 2011 -October 2012 (Undergraduate)

Skills

Good oral and written communication, Ability to Work under Pressure and able to meet deadlines through time management, Can work with or without supervision, self-motivated, can lead a team and adapt in any given situation.

Knowledge in Opera, Micros system and basic Microsoft system software such as Word, Excel and Powerpoint.

Trainings

Fire and Safety Training

Handling Guest Complaints

Women in Leadership

Room Attendant and HK Coordinator Training

Personal Details

Date of Birth: September 4, 1994
Status: Single
Nationality: Filipino
Language: Fluent in English & Tagalog

References

Mina R. Tanyag
Director of Housekeeping
Widus Hotel and Casino, Philippines
Minatanyag@yahoo.com