

DRISHIYA U NAIR

CORPORATE TRAINER

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PROFILE SUMMARY

Highly motivated Corporate trainer with experience in training small and large groups across diverse industries. Proven success in leveraging educational theories and methodologies to design, develop, and deliver successful training programs and integrate instructional technology to provide onsite and virtual training. Adept at organizing and facilitating management and team-building training programs and activities.

CORE KNOWLEDGE & SKILLS

- Digital Marketing
- Search Engine Optimization
- Programming Languages

COMPUTER SKILLS

- Microsoft Office
 - KGen
 - Salesforce
 - Vision
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EDUCATION

Master Of Computer Application (MCA)

Bharathiyar University

Bachelor Of Computer Science (BSc Computer Science)

University of Calicut

WORK EXPERIENCE

Corporate Trainer

MAR 2018 – TILL DATE

Personiv, Coimbatore

Reports To : Thryv, USA

- Coordinate and conduct small or large group and individual training sessions based on staff and organizational learning needs.
- Designs course outlines, gathering supporting technical documentation, developing course workbooks, trainer notes, job aids, video modules and support documentation.
- Train new hires to perform cross-training exercises with experienced workers.
- Deliver virtual and live classroom training while identifying training gaps to help them meet the identified needs.
- Coordinates with client trainers and organizes trainings and cross-trainings.
- Lead learning enhancement classes to improve knowledge and people skills for work place success and advancement.

Training Support Assistant

AUG 2017 – MAR 2018

Personiv, Coimbatore

Reports To : Thryv, USA

- Works with employees to develop and maintain employee specific process training schedules/plans.
- Communicate regularly with key colleagues (Managers/ Assistant Managers) through regular reporting, by email, phone, and occasional face-to-face meetings.
- Assist in process related Root Cause or failure analysis.
- To work as part of the staff team to achieve our team goals.
- Assisted in training needs assessments to understand characteristics and skill levels of learners.

AWARDS AND RECONGNITION

- Monthly performance awards for excellence.
- Employee of the year 2019.
- Achieved monthly target and 100% attendance.
- To work as part of the staff team to achieve our team goals.
- Trained over many onshore and offshore teams.