

DAVID AYLE A. BOSQUE

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POSITION APPLIED: Nurse Assistant/Caregiver

OBJECTIVES:

To render professional services wherein extensive experiences, knowledge and skills in training can be utilized and continuous growth can be achieve.

Key Competencies and Skills:

	Communication Skills	Information collection and management		
	Planning and organizing	Accuracy		
	Customer Service Skills	Team work		
	Adaptability	Confidentiality		

WORK EXPERIENCE:

Position	Stall and Market Salesperson
Duration	August 16,2020 to August 15,2022
Company	Fine Fare Food Market LLC (WAITROSE)
Location	Sun and Sky Tower Al Reem Abu Dhabi

JOB DESCRIPTION:

- **4** Greets and receives customers in welcoming manner.
- 4 Help customers find items in the store.
- Check for stock at other branches or order requested stock for customers.
- Provide customers with information about items.
- Ring up purchases.
- Elevate complaints to management.
- 🖊 Keep track of inventory.
- 4 Provides outstanding customer service.
- **4** Assists with inventory, including receiving and stocking merchandise.

Position	Operation Theater Ward Assistant
Duration	September 2018 to May 28,2020
Company	Healthpoint Hospital LLH
Location	Muroor Road Abudhabi UAE

JOB DESCRIPTION:

- Maintaining a sterile environment for the patient and surgical team before, during and after surgery.
- Preparing the operating room by washing and sterilizing all surgical instruments and equipment using special cleaners known as germicides before any surgery.
- Provides patients' personal hygiene by giving bedpans, urinals, baths, backrubs, shampoos, and shaves; assisting with travel to the bathroom; helping with showers and baths.
- Provides for activities of daily living by assisting with serving meals, feeding patients as necessary; ambulating, turning, and positioning patients; providing fresh water and nourishment between meals.

- Provides patient comfort by utilizing resources and materials; transporting patients; answering patients' call lights and requests; reporting observations of the patient to nursing supervisor.
- 4 Documents actions by completing forms, reports, logs, and records.
- 4 Maintains work operations by following policies and procedures.
- **4** Protects organization's value by keeping patient information confidential.
- Serves and protects the hospital community by adhering to professional standards, hospital policies and procedures, federal, state, and local requirements.
- Updates job knowledge by participating in educational opportunities; reading professional publications; participating in professional organizations; maintaining licensure.
- Enhances nursing department and hospital reputation by accepting ownership for accomplishing new and different requests; exploring opportunities to add value to job accomplishments.

EDUCATIONAL BACKGROUND

Graduate	:	6 Months Caregiver with Certificate January 8,2022 to June 25,2022 Filipino Institute Training Center Abu Dhabi		
College	:	Divine World College of Bangued Bachelor of Science in Commerce Major in Computer Science		
2010 <u>TRAININGS AND SEMINARS ATTENDED</u>				

American Safety and Health Institute (ASHI) CPR with AED Basic Life Support (BLS) Filipino Institute Hamdan Street Abu Dhabi June 18,2022

PERSONAL DATA

Birthday	:	November 11,1988
Age	:	33 years old
Language	:	English/Tagalog
Passport No	:	P8067113B
Visa Status	:	Finish Contract

I truly affirmed that all the information stated here are true and correct to the best of my knowledge and belief.

DAVID AYLE A. BOSQUE