

HASAN FAROOQ

Contact details:

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Profile

Career Objective:

To excel my potential through research, hard work, skills and perseverance for vital development and enhancement of my academic knowledge and for growth of the organization.

Professional Qualification:

CA Intermediate.(Cost & FM 69 Marks)

B. COM, (Pune University, Maharashtra).

Academic Qualification:

Year	Course	Board/University
2014	CA FINAL (EXEMPTION IN CORPORATE & ALLIED LAWS and INDIRECT TAX LAWS)	I.C.A.I
2011	INTEGRATED PROF. COMPETENCE COURSE	I.C.A.I (BOTH GROUPS IN ONCE)
2009-11	B.COM (COST ACCOUNTING)	PUNE UNIVERSITY
2008	Class- XII (WILSONIA COLLEGE)	I.S.C
2006	Class X (WILSONIA COLLEGE)	I.C.S.E.

Curricular Activities:

Internship:

Sachin Gujar & Associates, PUNE MH

Feb 2011-Feb 2014

- Spearheaded the Audit team on various Statutory Audits.
- Was conferred the title of "Consolidation Expert" by the Principal Chartered Accountant.
- Conceptualized the "Efficient Task Reviewer Program" in Excel, to analyze the performance of Interns.
- Assisted the Statutory Auditor, on audit of the compliance of laws by the corporates in the SEZ area. (Preparation of Form 15 CB by referring to the DTAA Agreement.)

Experience:

1) Internal Auditor, Art & Crafts Valley

July 2014 – Feb 2021

(A Govt. of India, recognized Export House)

- Directed the recognition of the export sales on RBI rates (earlier CBEC rates were used to record sales in Financial Statements).
- Identified the errors in the return of the previous year due to:
 - Mistakes in form 3CD in section 269 SS and 269 T
 - Provision for Taxation figure as Depreciation and Remuneration to Partners figures were wrongly calculated.
- Devised a way to prepare the Financial Documents, trading-off the intricacies of the Industry and the requirements of the Income Tax and other related Acts.
- Advised Senior Accountant on preparing the reconciliation of funds received from the Foreign Debtors, so as to compute Exchange loss or Profit accurately.
- Studied, identified and suggested the improvements in the weakness of internal control in the various processes of the firm.
- Although having label of Internal Auditor, but serving as a Financial Head from last 3 years of a one-star Export House having history of more than 25 years in handicraft Industry. As it is a manufacturing concern having Loans from Financial Institutions there are many areas of monitoring, management & development exposures in my service tenure. Some are listed below
 1. We got Stock Audit done successfully every time having concern of Drawing power in relation to Secured Debtors and Running Stock.
 2. we designed new formats for the payroll segments as per the financial views
 3. Innovatively helped Department Leaders to device and implement remedial plans for recording Component cost and its control
 4. Analyzed Data from Audits compiled into reports and summarized it into shortest and best possible presentation for those charged with governance.
 5. Designed new way of Creditor Payment Schedule disclosing credit period amount outstanding in one go.
 6. Coached New and existing employees and educated them for new processes procedures and deadlines
- Accomplishments
 - 1) Recognized as Employee of the year 2017,2018 for O/s Performance and Team Contributions
 - 2) Created Highly Effective New Creditor Monthly Chart and PC Status Report that significantly impacted efficiency and improved operations

2)Guest Faculty in a Private Institution

(ELITE EDUCATIONS, MBA, BBA,MCOM,BCOM STUDENTS)

For the Subjects:

- COST ACCOUNTING
- FINANCIAL MANAGEMENT.
- Taught over 25 Students in first batch of CS-Foundation and all of them passed with flying colours
- Assisted students with developing thesis ideas offering insights into resources and interview subjects for P.G Courses like M.B.A., M.COM., for Rohilkhand university
- Presently Teaching on Youtube live and ZOOM using OBS Studio

Participations and Skills :

Conferences Attended:

- Preparation of the Financial Statements as per Schedule III of Companies Act 2013.
- Various Regional conferences on the CA Interns organized by WICASA.
- Conference on Engagement Standards organized by SIRC.

Skills:

- Excellent command over MS EXCEL as certified by EDU CORP EXCEL STUDIES.
- Excellent English writing and communication skills.
- Immediate Responder to the Clients Requirement as awarded by Principal.
- Financial and analytical skills
- Managing and coordinating skills.

Computer Knowledge:

- MS OFFICE Tools
- TALLY ERP.9
- SAP (Finance Module)
- “Excellent Accounting” Software
- DOS based accounting-Intermediate

Languages Known:

- English and Hindi - Proficient
- Marathi- Beginner