



# ADNAN ANWAR

## About Me



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Al Maktom Rd, Deira, Al  
Maidan tower 1, apartment no,  
106, Dubai.

## Languages

- English
- Urdu
- Pashto
- Hindi

## Expertise

- Management Skills
- Creativity
- Digital Marketing
- Negotiation
- Critical Thinking
- Leadership
- Microsoft Microsoft Excel
- Microsoft office

## Experience

### Security system operator :

Sep 2018 - 2021,

(JLT ,Dubai)

**Detail-oriented CCTV Operator with 3-year tenure at Indigo Tower, Dubai, adept at monitoring and managing surveillance systems to identify and respond to potential threats.**

### Receptionist :

June 2021 - Aug 2023,

(Churchill Towers ,Dubai)

**Experienced Receptionist with a 2-year tenure at Churchill Tower, adept at welcoming visitors, managing incoming calls efficiently, and collaborating with colleagues to ensure operations.**

### Sale person :

June 2009 - Aug 2010

(Islamabad,Pakistan)

**Proven Sales Representative with a successful track record at Toyota Cars Corporation for 1 year, demonstrating proficiency in engaging customers, showcasing product features, and driving sales .**

## Education

### Bachelor's in Computer Science(BCS) :

Sep 2012 - April 2016 (University of Malakand)

### Diploma in Electrical Engineering :

July 2006 - May 2009 (Gandhara College of Technology)

## Certifications

**Security Systems Operator - (SIRA)**

**Security Guard - (SIRA)**

**Fire Safety Training - (Emirates Group Security)**

**First Aid - ( Highfield International ,Dubai)**

**People of determination - (SIRA) Digital Marketing**

**Digital marketing (Punjab goverment Pakistan)**