Rohit Dhiman
Team Lead (Talent Acquisition)
House No. 370 Phase 1-A
Shivalik Avenue Naya   Nangal
Distt. Ropar (Pun.)
Mob.9530919985
Email-dhiman.rohit88@gmail.com

Objective

To work in the organisation where I will grab every possible opportunity which will increase my knowledge. My first reference will go to my company and I will be loyal and hardworking even in worst conditions.

Experience

Avaso Technology Solutions PVT. LTD   **04/2019- Till Now**
Team Lead - Talent Acquisition

Avaso is an IT solution provider with coverage in more than 150 countries as well as global distribution capabilities. We have a proven track record of success providing best-of-breed technology solutions to enterprises of all sizes, including some of the world's largest brands.

Responsibilities-

- Managing National and international end to end recruitment.
- Manage recruitment across Senior and Mid Senior roles globally.
- Catering to manpower requirements across Industry for Senior and Middle management roles across India, MENA, European region, US and Asia.
- Client management, event management, line ups follow ups etc on ATS Report, Sales force, Social Hire & MIS Management on Daily, Weekly, Monthly basis.
- Coordinating with the finance department for the invoices and contracts / analysing and preparing agreements and proposals.
- Managing accounts and coordination with National and International clients.
- Interacting with stakeholders and technical teams to better understand the resource needs and hiring.
- Responsible for internal activities like internal hiring, Tech support, training, and induction.
- Sourcing candidates through proven recruitment channel including LinkedIn (Recruiter), Naukri, Referrals, Job Posting, Field Nation & Internal Database.

Pyramid Consulting   **02/2019- 03/2019**
Sr. Executive Resourcing

Pyramid Consulting provides rewarding career opportunities for Consultants and enables our Clients to become more agile and competitive through the innovative use of technology, people, and process. Founded in 1996 and headquartered in Atlanta, GA, Pyramid supports our Client partners around the world, including the United States, Canada, and India* through a combination of local offices and global delivery.

Responsibilities-

- Maintaining vendor resource database dealing with specialized skills available and timely update of Internet email list memberships to obtain hard-to-find candidates and consistently searching for new vendor contacts.
- Maintained an efficient database of Employers, with the help of which I could successfully deliver Consultant.
- Conduct Internet search using Sourcing Tools like: Dice, Monster, Carrier Builder, LinkedIn, Indeed, Job Diva & Craig List.
- Build and develop relationships with people in appropriate technologies in respective divisions.
- Work on minimum 2 - 3 requirements and maintain minimum capacity (% of requirements submitted on) and interview/submission metrics.

BayOne Solutions   **07/2018- 02/2019**
Sr. Technical Recruiter

BayOne, an information technology outsourcing company specializes in Consulting services, Infrastructure & Application outsourcing, and Application solutions. Here, committed, and unflinching teams of consultants come together to provide top-quality, cost-effective & quick solutions to the valued customers.
Understanding the needs and challenges and coming up with the best solutions is what makes Bay One a trusted name for its customers. A never-ending and relentless drive to bring its customers complete, reliable and secure solutions helps meet the required goals and demands of the future.
A strategic collaboration, wherein understanding the client's requirements is supreme, enables the development

Rohit Dhiman
Team Lead (Talent Acquisition)
House No. 370 Phase 1-A
Shivalik Avenue Naya Nangal
Distt. Ropar (Pun.)
Mob.9530919985
Email-dhiman.rohit88@gmail.com

of an intricate architectural and design solution that unleashes the customer's potential.
Application Development, Systems Integration, Application Management Outsourcing, Testing, Data
Warehousing and Business Intelligence, Application Security, CRM Services and Legacy Modernization.

Responsibilities-
- Work on minimum 2 - 3 requirements and maintain minimum capacity (% of requirements submitted on) and interview/submission metrics.
- Conduct Internet search using Sourcing Tools like: Dice, Monster, Carrier Builder, LinkedIn, Indeed,
- Job Diva & Craig List.
- Worked on Technical roles for various clients.
- List keywords and create search criteria and strings.
- Post ads and search through various channels using the requirement specific strategy.
- Go through resumes and find matching profiles, upload available matching profiles.
- Initiate calls to potential consultants.
- Build and develop relationships with people in appropriate technologies in respective divisions.
- Follow-up on submissions and interviews for feedback
- Responsible for sourcing and identifying candidates through conventional and creative recruiting. strategies, generating leads, gathering requirements, screening candidates, scheduling interviews and reference checks

Shimento.INC   **05/2017-07/2018**
Sr. Technical Recruiter
Shimento provides application development services, IT engineering services, and technology staffing services for small, mid, and large enterprises. Shimento has a simple philosophy — to turn innovative ideas into reality quickly and cost-effectively. We combine our experience of delivering on time, with the highest quality, and as well as best of breed products and services — partnering with our customers to develop world class solutions.

Responsibilities-
- Responsible for sourcing and identifying candidates through conventional and creative recruiting strategies, generating leads, gathering requirements, screening candidates, scheduling interviews and reference checks.
- Work on minimum 2 - 3 requirements and maintain minimum capacity (% of requirements submitted on) and interview/submission metrics.
- Conduct Internet search using Sourcing Tools like: Dice, Monster, Carrier Builder, LinkedIn, Indeed, Job Diva & CraigList.
- Worked on both Technical & Functional roles for various clients.
- List keywords and create search criteria and strings.
- Post ads and search through various channels using the requirement specific strategy.
- Go through resumes and find matching profiles, upload available matching profiles.
- Initiate calls to potential consultants
- Build and develop relationships with people in appropriate technologies in respective divisions.
- Follow-up on submissions and interviews for feedback.

PMK InfoTech Pt. Ltd Panchkula   **10/2015 – 04/2017**
Technical Recruiter

Responsibilities-
- Understand the Hiring Requirements from the Product Development Groups. Analysing client requirement and posting on job sites.
- Resourcing hard to find matching Profiles from various portals like "http://www.dice.com, http://www.monster.com, www.TechFetch.com from well-maintained personal database of vendors, referrals and networking etc. as well as internal database for the given requirements.
- Maintaining vendor resource database dealing with specialized skills available and timely update of Internet email list memberships to obtain hard-to-find candidates and consistently searching for new vendor contacts

Rohit Dhiman
Team Lead (Talent Acquisition)
House No. 370 Phase 1-A
Shivalik Avenue Naya   Nangal
Distt. Ropar (Pun.)
Mob.9530919985
Email-dhiman.rohit88@gmail.com

- Developed a strong resource database and global network of varied resources, helping in timely identifying prudent resources to fill a Clients qualified needs expeditiously.
- Maintaining active job seekers information and building internal database.
- Pre-screen & qualify each candidate to be submitted. Through Resume Screening and Interviewing.
- Recruiting for the various technologies including: Java, .Net, ERP, Data warehouse, Testing tools, Networking, Operating Systems, Database, Scripting etc
- Conduct reference checks, salary/rate negotiation and relocation.
- Put up a suitable list of thoroughly screened candidates for the final interview to be held in conjunction with the client.
- Create resume receipt acknowledgement and notify applicants. Take the sourced candidates through the hiring process. Pitch in towards closing and on boarding of the candidate.
- Maintained an efficient database of Employers, with the help of which I could successfully deliver Consultant.

PMK InfoTech Pt. Ltd Panchkula   **07/15 -09/15**
Business Development Executive

Responsibilities-
- Handling full life cycle Sales and Recruiting activities for US to include Posting Positions, Pre-screening & Interviewing candidates over phone, obtaining leads and reference checking, client interview arrangements, closing and offer preparation.
- Responsible for closures of technical professionals into both contract and permanent employment opportunities.

Scholastic & Training
- MBA (Finance/HR) from Govt.P.G. College Una, HPTU.
- Accomplished 2 months training in NFL NAYA NANGAL in store and accounts department.
- Have knowledge about portals like Upwork and Odesk.
- Graduation from SVSD P.G College BHATOLI, HPU
- 12th in arts stream, in FERT. SR. SEC. School Naya Nangal.

Strengths & Hobbies
- I am a hard worker, good listener and punctual.
- Internet Savvy and like to play strategic games.
- Adaptive to any kind of work environment.
- An analytical thinker with positive attitude and interpersonal skills.

Declaration-
I hereby acknowledge that all the information above is correct as per my knowledge.

Date:
Place: **(Rohit Dhiman)**