PANDIYALAK PANDIYALAKKAL

? Planning, organizing and directing team members to ensure the

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WORK EXPERIENCE

^o Customer service executive, G4s Dubai International Airport, Dubai, United Arab Emirates(Jun 2019 to Aug 2020)

° front office assistant, David kadavu resort, Kozhikode, India(Jun 2017 to Jan 2018)

EDUCATIONAL BACKGROUND

 $^{\circ}$ GANDHI UNIVERSITY, Kottayam, Batchelor of Tourism, 2017, Tourism

SKILLS

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understanding new operating system and application
  asif.pp
^{\circ} ? tally
^{\circ}\, ? leadership quality and hard working
  vb
^{\circ} ? office autonomation
^{\circ} (ms. word
  discreet and ethical
^{\circ}\, ? dca (diploma in computer application)
^{\circ} ms.power point
^{\circ} ? proficient in microsoft application and comfortable with adapting and
^{\circ} email-
  office exel)
° phone :+971 0502851783 (dxb) :+91 9745646716(ind)
° ? highly trustworthy
  m s
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PERSONAL BACKGROUND

Birthday: - 1995-03-15