

Syed Muhammad Irfan

System Administrator

Seeking to work in a professionally competent workplace that encourages professionalism and will use my skills and knowledge to ensure proper administration of Windows Systems. Managed the overall administration of Windows System applications.



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📍 Dubai, United Arab Emirates

WORK EXPERIENCE

System Administrator ITechurately Computers LLC

01/2020 - Present

Dubai, UAE

IT Support and Service

Duties and Responsibilities

- Install and configure software and hardware
- Manage network servers and technology tools
- Set up accounts and workstations
- Monitor performance and maintain systems according to requirements
- Troubleshoot issues and outages
- Ensure security through access controls, backups, and firewall
- Upgrade systems with new releases and models
- Develop expertise to train staff on new technologies
- Talk staff or clients through a series of actions, either face-to-face or over the phone, to help set up systems or resolve issues

Technical Support Engineer Optix PVT LTD

06/2016 - 12/2019

Karachi, Pakistan

Internet Service Provider

Duties and Responsibilities

- Trouble Shooting the problems i.e. coordinate with the client to locate the fault and to resolve it timely
- Configurations of routers/modems
- Maintaining good relationships with customers
- Configuring the system according to customer environment and their requirements.
- Works on CRT to maintain complaint history of customers
- Configuration of new links on OLT (Consumer and Corporate) L2 and L3

EDUCATION

Bachelor of Science in (computer science) Muhammad Ali Jinnah University

08/2011 - 05/2016,

Karachi, Pakistan

Pre-Engineering Govt.National College

01/2009 - 12/2010

Karachi, Pakistan

Computer Science The Central Grammar School

01/1995 - 05/2008

Karachi, Pakistan

SKILLS

Having good hands on configuring router| switches| LANS| WANS| VLAN.

Having good hands on WINDOWS SERVER 2012, 2016 | Installation and configuration

Having good hands on NVR / DVR to online cameras.

Having good hands on to configure and support ZKT attendance machine.

Having good hands on to install or trouble shoot Printer and Scanner.

Having good hands on port forwarding to remote access router, Camera and other devices.

Having good hands on Microsoft365 Admin panel and MICROSOFT Active Directory.

Having good hands on Email migration from Gmail to Microsoft.

Proficient Microsoft Windows XP, Windows Vista, Windows 7, 8 & 10

Computer Network Operations

CERTIFICATES

Microsoft Office (05/2008 - 06/2008)

MCSA (08/2019 - 11/2019)

AZ-103 Microsoft Azure Administrator Associate certification (In progress) (09/2021 - Present)

LANGUAGES

English, Urdu, Hindi

REFERENCE

Reference will be provided on demand.