#### **HYDARALI**



Contact: +971 582955118

**E-mail;** hydarali129@gmail.com

#### **Passport Details:**

Passport No : U8228375 Issue Date : 02/12/2020 Expiry Date : 01/12/2030

#### **Permanent Address:**

Chadipadpu, Posoat, (Via) Manjeshwar Kasaragod- Dist. Kerala - 671323 India.

#### **Personal Data:**

Gender: MaleMarital Status: SingleDate of Birth: 05/10/1999Father's Name: C.H.MohammedNationality: IndianReligion: Muslim

#### Language Proficiency:

English, Malayalam, Hindi, Kannada, Arabic(reading & writing)

# **OBJECTIVE**

To become a financial executive in reputed organisation where I can utilize my knowledge, skills and abilities to grow professionally.

# **EXPERIENCE PROFILE**

Job Title : Sales Man (Oct 2019 to Feb 2020) Organisation : Grand Hypermarket, Mangalore

#### JOB DESCRIPTION

- Handling incoming calls and other communications
- Managing filling system.
- Recording information as needed.
- Greeting clients and visitors as needed.
- Updating paperwork, maintaining documents and word procesing
- Perform receptionist duties when needed

Job Title : Sales Man (Feb 2019 to Aug 2019) Organisation : Classmate book depot, Kasaragod

# **ACADEMIC PROFILE**

### **BCOM - BACHELOR OF COMMERCE**

Duration : 3 years Awarding Body : Kannur University Institution : Kumbla academy

### **HIGHER SECONDARY**

Duration : 2 years Awarding Body : Kerala State Education Board Institution : GHSS Uppala

### SSLC

Duration: 1 yearAwarding Body: Kerala State Education BoardInstitution: GHSS Uppala

# DECLARATION

I Hereby declare that the above - mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.