



HABEEB RAHMAN

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+91 7034637508

E-mail:
habeebhabi84@mail.com

Date of Birth:
26-04-1999

Sex: Male
Religion: Islam
Nationality: Indian
Marital statues: Single

Interests and Hobbies:
Listening Music, Browsing,
Playing football

Present Address:
Parambath (H)
Kottakkunnu
Porur PO
Malappuram Kerala
679339

Permanent Address:
Parambath (H)
Kottakkunnu
Porur PO
Malappuram Kerala
679339

Objective

Aim to be an associate with a progressive organization that gives me scope to update my knowledge and skills in accordance with the latest trends and be part of a team that dynamically works towards growth of organization and gains satisfaction thereof.

Basic Qualification

Bachelor of Commerce (B.Com)

Academic performance

Course	University/School	Year
POST GRADUATE DIPLOMA IN CORPORATE ACCOUNTING & MANAGEMENT [PGDCAM]	IPA (INSTITUTE OF PROFESSIONAL ACCOUNTANTS)	2020
B.Com	Calicut university	2019
HSC	GHSS PORUR	2016
SSLC	GHSS PORUR	2014

Technical Skills

- Accounts Management
- Inventory management
- Tax management
- Payroll Management
- MIS Reporting
- Accounting procedure with Tally.ERP 9.0
- TallyAce Certification from TIL
- Knowledge of computerised Accounting & M.S.Office
- Accounting Practice with Sage 50
- Accounting Practice with QuickBooks
- Reporting in ms-Excel

- Online filing of Income Tax
- TDS
- SAP FICO Procedures
- Gulf VAT Accounting
- GST Accounting

Work Experience

ZAS HYPERMARKET

Wandoor, Malappuram (Dist), Kerala. (From January 2020 To Till Date)

Job Title: **Accountant**

- Preparing Company Accounts
- All kinds of bank transactions
- Billing & passing entries in to the system
- Analyze different general ledger accounts regularly
- Supervise and ensure efficient working of all financial transactions in organization

Referece

ABDURAHIMAN.K
ZAS HYPERMARKET
Wandoor, Malappuram (Dist) Kerala
Mob: +91-9645205732
wdrzas@gmail.com

Declaration

I hereby declare that the details furnished above are true to the best of my knowledge.

Date :

Place:

Yours Sincerely,

HABEEB RAHMAN.P

Passport Details

Passport no:
T8517070

Date & Place of Issue :
01/10/2019, Malappuram

Date of Expiry :
30/09/2029