



SAMIR PIRANI

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Address: 201,168 building ,shabiya 11, Mussafah ,abu Dhabi.

PROFILE

Accounting & Store manager with 5 years of experience. Skilled in Data processing and documentation analysis. Helped to increase work efficiency by 10% by implementing a new documentation workflow system. Knowledgeable of Tally and MS Excel proficient, seeking to leverage great organizational and analytical skills.

Electrician with 2 years of experience in residential electrical wiring, repair and maintenance. detail-oriented & committed to safety, quality and customer satisfaction.

CAREER SUMMARY

Document Controller

EPIC Groups LLC - Sep-2019 to Present.

- Responsibilities were Data entry (construction software), Data Analyst, Document preparation, Document review, bookkeeping etc.

Accountant & Store Manager

New S S Watch & Electronics | Home Appliances & mobile showroom. - Aug-2014 to Sep-2019

- Responsibilities As Accountant :- all tax related work which includes GST , income tax ,bookkeeping, bank reconciling, etc.
- Responsibilities As Store manager :- stock management, sales & target, services , etc.

Electrician

Powerica PVT LTD | April 2010 to Sep 2010.

Padmavati -estate | April 2012 to July 2014.

- I joined this firm as Electrician helper in Powerica pvt ltd., later promoted to Electrical technician.
- Responsibilities :- generator wiring , supervision ,etc.
- Building wiring contract for 3 showroom, 5 building & home appliance maintenance & repair.

EDUCATION

SSC

Gujarat Secondary & Higher Secondary Education board

Diploma in Computer Engineering

DR. BBA Polytechnic (karad)

CERTIFICATES

TALLY ERP 9.0

BASIC ELECTRICIAN (E-ID Institute india)

FIRE SAFETY

COSHH

APWSC (APPLIED PRINCIPALS OF WORKPLACE SAFETY COMPLIANCE)

DMAERP (DISASTER MANAGEMENT WITH ADVANCE EMERGENCY RESPONSE PRINCIPLES)

SAFETY IN CONSTRUCTION

SAFETY GOLDEN RULES

CHARACTER REFERENCES

Udit Thareja

QA/QC Manager,

EPIC Groups LLC.

Cell: +971 562109763

Sameer Virani

Owner ,

New SS Watch & Electronics.

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