

CURRICULUM VITAE

Sehjeet Singh

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OBJECTIVE

Seeking a position in any company that offers a great challenges and opportunities to widen my skills and knowledge.

EDUCATION

Qualification : **Diploma in Tourism and Hospitality Management**
Name of school : Academies Australasia College – Singapore
Date : March 2018 - June 2019

Qualification : **Senior Secondary**
Name of School : S.D.S.E.Sr.Sec.School, Patiala, India
Dates : April 2009 - March 2010

Qualification : **Secondary/10th Grade**
Name of School : Narian Public School, Patiala, Inida
Dates : April 2007 - March 2008

WORK EXPERIENCE

Position : **Admin Assistant**
Company : Hotel Surya Palace, India
Dates : August 2010 - February 2014

Position : **Marketing Executive and Stock Incharge**
Company : Sky International Branch of Impulse Marketing, India
Dates : April 2015 – November 2017

Position : **Housekeeping Staff**
Company : Evergreen Refuse Disposal Pvt. Ltd.
Dates : December 2018 – June 2019

Position : **Computer Operator**

Company : Gurmat Gian Missionary College, Ludhiana
Dates : September 2019 – Present

SKILLS

- Experienced in Customer Service
- Intermediate Accounting Skills
- Food Handling Experience
- Ms Word and Excel

STRENGTHS

- Hard Working
- Optimistic
- Punctual
- Can Work under pressure

HOBBIES AND EXTRACURRICULAR ACTIVITIES

- Playing Cricket
- Listening to Music

LANGUAGE PROFICIENCY

Languages	Spoken	Written
English	Fair	Fair
Punjabi	Fluent	Fluent
Hindi	Fluent	Fair

PERSONAL PARTICULARS

Name : Sehjeet Singh
Date of Birth : 08 January 1992
Country of Birth : India
Marital Status : Single
Gender : Male
Race : Indian
Religion : Sikh
Passport Number : M0917880
Passport Expiry Date : 12 August 2024