

RIZWAN KHAN

Baniyas Abu Dhabi

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WORK EXPERIENCE

- **Supervisor Accounts, Al Rumaithy Establishment, Abu Dhabi, United Arab Emirates**(Feb 2013 to Present)
- **Accounts Executive, Mohan Sriharsha & Associates, Mumbai, India**(May 2010 to Feb 2013)
- **Assistant Accountant, Sinhal Classes Pvt Ltd, Mumbai, India**(Nov 2009 to Apr 2010)

EDUCATIONAL BACKGROUND

- **University Of Mumbai, Mumbai, Bachelors, 2008, Accountancy**

SKILLS

- preparation and disbursement of payroll
- bank reconciliation
- vat accounting/ returns
- accounts receivable/ payable
- trade finance
- accounts management
- general accounting erp

PERSONAL BACKGROUND

- **Birthday: - 1987-03-20**