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| MZ | D:\محمد فتح العليم 15461\mohamed\scan0004.jpgMohamed Zaroug |
|  | ADMINSTRATIVE OFFICER/ENGINEER |
|  |  |
|  | +971 50 669 0935 |  | ABOUT ME |
|  | Faoo81@hotmail.com |  |
|  | Abu Dhabi, UAE |  | An Engineer with more than 10 years of experience in administration and database management.  | *Able to amalgamate his collaborative and communication skills to deliver projects and tasks at the optimum time frame.* |
|  | DATE OF BIRTH: 11-12-1981 |  |
|  | NATIONALITY: SUDAN |  |
|  |  |
|  |  |  |  |
| SkillsNetworks Installation8 / 10Computer Systems9 / 10Communication9 / 10Administration10 / 10Programming7 / 10EducationBachelor’s degree in electronics engineeringAlneelain University, Khartoum, Sudan2001-2006ID: 784-1982-4726353-1Drive licenses : 713448  |  | ExperienceAdministrator OfficerAbu-Dhabi Education Council/ UAE/ 2009-2018 MOEWorked at multiple schools in the western region, Abu-Dhabi* Preparation of regular administrative reports.
* Database management and security.
* Maintenance of computer systems.

AdministratorAL MOUSA COMPANYWorked in construction company as coordinator 2009 -2011 EngineerSudanese Islamic Bank/ Sudan/2006-2007* ATM & troubleshooting.
* PC maintenance and troubleshooting.
* Troubleshooting programming & configuration.
* Implementation Work request.
* Other network function.

EngineerPetrobash / Sudan / Jan2007-Mar2007 * PC maintenance and troubleshooting.
* Supervision of network.
 |

References Training

* Abdulla Al Hammadi, Alflah School Manager, Madinat Zayed, Abu-Dhabi,UAE, 028882789, abdulla-aa.alhammadi@adec.ac.ae

###  CCNA

*DATANET/ Sudan/ Aug2006-Sept2006*

### Installation and configuration LAN

Computer center of Alneelain University*/ Sudan/ Feb2004-Mar2004*

**IT Professional Skills**

* Able to work independently and efficiently to meet deadlines.
* Able to promptly answer support related email, phone calls and other electronic communications.
* Self motivated, detail-oriented and organized.
* Experience with hardware and software issues.
* Proficient in Internet related applications such as E-Mail clients, FTP clients and Web Browsers.
* Excellent communication (oral and written), interpersonal, organizational, and presentation skills.
* Typing proficiency: 40-60 wpm.
* Perfect command of windows client (XP, 2000, VISTA, 7, 8) server (2000, 2003, 2008)
* Perfect command of all Microsoft office tools
* Web design (HTML, FrontPage)

**Attended Workshops**

* Avaya IP phone system troubleshooting
* CCTV troubleshooting
* Finger print troubleshooting
* Cisco Network Support
* Konica Minolta photocopier troubleshooting
* Printer’s and scanner’s troubleshooting
* Cisco Wireless Access Point Network Support