



Mohamed Mustafa

Work Experience

2021

Alabbas commercial Co. Khartoum –Sudan.

HR & Assistant Manager

April

Responsible for the day to day running of the company's project , working along side the team to achieve targets ,planning to meet

Mar

company's goals, Performance management to

2020

help people to become their best selves at work, boosting the company's bottom line.

2017

HASH Information Technology .Khartoum – Sudan.

Sep

HR coordinator

Dec

Responsible for maintained employee data and kept updated accounts of all employment records ,Assisted in recruiting and training of new employees for the marketing and IT teams ,Administered payroll information, compensation materials, and benefits programs ,Supported daily operations of busy human resources department ,Mentored employees through personal and professional issues.

2015

2015

MTN Group

Customer service representative

Dec

Responsible for filling forms for the customers who applies for new sim card .

Oct 2015

Objective

A challenging and even high stress environment that provides me opportunities , professional development & constructive contribution to the organization.

Contact

E-Mail Address

m1hamed@icloud.com

Mobile

+971527924636

Age: 27

Status : Single

Nationality : Sudanese

Passport : 2022

Religion : Muslim

Address: Dubai

Skills

- High computer skills
- Work under pressure
- Independent & Team work
- High communication skills with different nationalities and cultures
- Microsoft office

Languages

Arabic

English

Russian

Hobbies and Interests

Enjoy reading, writing, travelling, learning new languages.

Qualifications & Education

- 2019** ✦ **FLIGHT ACADEMY OF THE NATIONAL AVIATION UNIVERSITY** Ukraine
Master Degree of management
Program subject area 'Management'
Dec study program 'International Air
Oct 2018 Transportation Management'
Manager , Transportation manager.
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- 2015** ✦ **AL-MUGHTARIBEEN UNIVERSITY** Sudan
Bachelor Degree of Business Administration
Oct Management
Sep 2012
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