

SHUAIB K E

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OBJECTIVES

To obtain a challenging position in forward looking companies for utilizing my skills and abilities that offers professional growth while being resourceful, innovative and flexible. I want to be creative, learning and contributing towards the success of the company.

WORK EXPOSURE

Good work exposure in handling accounts of any type of business organization from vouching to preparation of final accounts. Experience in handling Tax Affairs and working knowledge in preparation & e-Filing of Tax returns. Work experience in modern computer accounting software.

EDUCATIONAL QUALIFICATIONS

Sl. No	Course	Name of Institution	Board/University	Percentage Of Marks	Year Of passing
1	BCOM	IDEAL ARTS & SCIENCE COLLEGE KUTTIADY	CALICUT UNIVERSITY	59	2019
2	PLUS TWO	RAC HSS KATAMERI	HSE KERALA BOARD	62	2016
3	SSLC	RAC HSS KATAMERI	KERALA BOARD	74	2014

COMPUTER KNOWLEDGE

- PG Diploma in Business Accounting & Management (PGDBAM) from IPA Kerala (2020).
- Knowledge in SAP - Business One.
- Knowledge in MS Office- Microsoft Excel Global Certificate Holder (2015).
- Specialized in Tally ERP 9.0, Sage 50 & Quick Books Accounting Software.
- Knowledge in Computer Fundamentals, Windows XP, Windows 7, Linux.

LANGUAGE COMPETENCY

- English --- Speak, Write, Read.
- Malayalam ---Speak, Write, Read.
- Hindi ---Speak, Write, Read.

ABILITIES AND AREA OF STRENGTH

- Ability to work efficiently & effectively in a confidential work environment and to rapidly acquire knowledge.

PERSONAL DETAILS

- Nationality : Indian
 - Date Of Birth : 05/10/1997
 - Marital Status : Single
 - Gender : Male
 - Father's Name : Mr. Moidu
 - Driving License : LMV/MC With Gear No:18/5587/2016 (INDIA)
 - Address : KAVUTHI ELLATH(House)
VARIKKOLI (PO)
KALLACHI (VIA)
KOZHIKODE-673506
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DECLARATION

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief.

Place: Kozhikode

Date: 16-05-2021

SHUHAIB K E