



IMRAN SHAIKH

Dubai, UAE

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VEHICLE BODY REPAIR TECHNICIAN

10+ years' rich experience in delivering optimal results & business value in high-growth environments in the areas of **Vehicle Body Repairing, Denting, Welding, Vehicle Accident Job in the Automobile Industry**

PROFILE

- Key competencies in all aspects governing Automotive Body Repair, straightening bent bodies, removing dents, and replacing crumpled parts that cannot be fixed
- Core strengths in repairing commercial vehicle, according to repair manuals, using hand tools and power tools
- Demonstrated strengths in conducting fault diagnosis and providing cost effective repairs & maintenance solutions for wide range of cars / automobile products
- Highly motivated, dependable and enthusiastic, expertise in planning and executing high quality body paints job
- Inbuilt ability to use sound judgment, decision-making skills & effectively perform in a self-directed environment. Thrive in a deadline intensive environment, multi-task, perform under pressure and meet deadlines

Key Competencies

• Automobile Servicing • Vehicle Body Repairs • Team Management • Client Handling • Cross Functional Coordination • Workshop Management • Maintenance Management • Parts Replacements • Fitting • Upholstery/Glazing • Quality Control / AMC • Training & Development • Administration/Warranty

Performance Milestone

- Won many Appreciation letters and awards for providing best services to the Customers
- Selected for Service Advisor & Body Paint Advisor seminar 1 & 2 Training by HSCI. Also selected for HSMART seminar by HSCI
- Selected & deputed to attend specialized training for Commercial Vehicles Body work Repairing
- Established high quality service standards and ensured strict adherence to quality systems/procedures in conformance to principal's set of directions

PROFESSIONAL EXPERIENCE AND ACCOMPLISHMENTS

CAR "O" SHINE, MUMBAI

Partner in the Partnership Firm

- Managing complete interior & upholstery cleaning;
- Exterior paint protection treatment and polishing;
- Household, villas, banquet, restaurant, sofa and upholstery cleaning.

since Aug 2009 till date



LINKWAY HONDA, MUMBAI

Feb 2002 to Dec 2011

Assistant Manager (Body Paint Division) – Duration 4 years

Team Leader (Body Paint Division) – 1 Year

Body Paint Advisor (Body Paint Division) – 1 Year

Service Advisor (Service Department) – 1 Year

Workshop Controller (Service Department) – 1.6 Years

Technician (Service Department) – 1.8 Years

- Full accountability in total Tin work, paint job, insurance coverage of accident repairing job
- Accountable for inspecting vehicle body, Parts Replacement, Fitting, Glass Frames Alignment
- Completing monthly target set by management, looking after the entire body shop team, tools, equipments etc
- Perform diagnostic procedures to identify complex system faults for rectifications
- Identify training needs of technicians and recommending them to the principals through works manager for training sessions
- Assist in preparing cost and material estimates and monthly analysis report for the management
- Keep records and prepare reports of work and time involved
- Examine damaged vehicles and prepare cost estimates on damages and repairs
- Requisition supplies and parts; maintain records related to the work
- Replace, repair, and bump out damaged bodies and parts of automotive vehicles
- Ensure proper maintenance of workplace tools and equipments
- Weld and braze auto bodies

EDUCATIONAL CREDENTIALS

Diploma in Motor Vehicle Mechanic, 2001

St. Francis Industrial Training Institute, Borivali (W), Mumbai

Higher Secondary School (Commerce), 1997

Maharashtra State Board, Mumbai Division

Secondary School Leaving Certificate (SSLC), 1995

Maharashtra State Board, Mumbai Division

I.T. Skills

Windows, MS-Office and Internet operations

Date of Birth: 5th February 1978

Languages known: English, Hindi and Marathi

Hobbies: Playing Cricket, Table Tennis, and Driving

Passport: Valid Passport

References: Available on Request

UAE : Currently available in UAE

