



MOHAMMED JAIZAL
ACCOUNTANT

Contact

- +971 523690678
- jaizalmohammedvv@gmail.com
- +91-7025592434

Technical Qualification

- B.COM Graduate(In finance) under University of Calicut 2016-2019
- Higher secondary certification under Kerala state board 2014-2016
- SSLC- 2014

Skills And Achievements

- SAP- Finance & Controlling (Consultant level& End user)
- Certified Accountant – IICA.US
- Tally ERP.9, Peachtree, Quick Books, MYOB
- MS Excel, Word, Powerpoint, Outlook.
- Complex problem solving.
- Good Communication skills.
- Ability to work under pressure, meet deadlines, & multi-tasking
- Quick Learner.

Personal Details

- Passport number :U2889931
- Date of Issue :08-01-2021
- Date of Expiry :07-01-2031
- Date of Birth :15th June,1998
- Nationality :Indian
- Marital Status :Single
- Visa Detail :Tourist

Languages Known

- ENGLISH - ● ● ● ● ●
- HINDI - ● ● ● ● ○
- ARABIC - ● ● ● ○ ○

PROFILE

Evolve as an efficient and productive personality in the field of Accounting so that my expert hereby declare that the information furnished is correct to my knowledge and beliefs analytical and theoretical knowledge can be utilized and broadened.

CARRIER SUMMARY

- Job Title : Accountant
- Period : OCT 2019 – Nov 2020
- Employer : Chart ford corporate solution LLP.
- Job Title : Accountant
- Period : JAN 2021 – OCT 2021
- Employer : BOSS Gents House Godown Tirur.

JOB DESCRIPTION

- Prepare asset, liability and capital account entries by compiling and analyzing account information.
- Document financial transactions by entering account information .
- Summarize current financial status by collecting information ; preparing balance sheet, profit and loss statement and other reports .
- Substantiate financial transactions by auditing documents .
- Maintain accounting controls by preparing and recommending policies and procedures .
- Preparing accounts and tax returns.
- Auditing and analyzing financial performance.
- Financial forecasting and risk analysis.
- Advising on how to reduce costs and increase profits.
- Compiling and presenting financial and budget reports.
- Evaluating financial operations to recommend best-practices, identify issues and strategize solutions, and help organizations run efficiently.
- Offering guidance on cost reduction, revenue enhancement, and profit maximization.
- Conducting forecasting and risk analysis assessments.
- Ensuring the accuracy of financial documents, as well as their compliance with relevant laws and regulations.
- Monitoring spending and budgets.
- Deal and cooperate with auditors in making audits of the company by providing them with the necessary figures and information.
- Review budgets, especially towards the end of the financial year, and make sure that the expenditures will not deplete the organization’s coffers. They make sure that the company’s spending is under control.
- Recommend and apply the use of efficient and secure accounting software that will support the gathering and safekeeping of financial data and the creation of financial reports.

DECLARATION

I hereby declare that the information furnished is correct to my knowledge and belief

Mohammed Jaizal