Hafsah Umer

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**PERSONAL STATEMENT**

To be a self-motivated leader with the ability to adapt to any given situation and a strong will to undertake challenging assignments and work with the team to achieve the goals of an organization.

**QUALIFICATION**

* Successfully Complete CBSE till 10TH Education from Dubai, U.A.E.
* Completed 1ST year of HSSC from Dubai, U.A.E.
* Completed 2nd year of HSSC. (Results not announced yet)

 **ADDITIONAL SKILLS**

* Project Management
* MS Office
* Report Preparation
* Written Correspondence
* Excellent Communication Skills
* Computer Savvy
* Excellent numerical & analytical skills
* Ability to Demonstrate Effective Leadership
* Professional Presentations
* Capability to Make Difficult Decisions Often Under Pressure

**EXPERIENCES**

Fresher

**PERSONAL STATES**

**• Date of Birth : 29, August, 2003**

**• Nationality : Pakistani**

**• Passport No. : AU2220743**

**• Date of Issue : 19, July, 2020**

**• Date of Expiry : 18, July, 2030**

**• Visa Status : Student/Not Employed**

**• Marital Status : Single**

**• Languages : English, Urdu and Hindi**

 **INTERESTS**

Reading books,watching news, hiking.