

ARUN JOSEPH KAMAL RAJ

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PLACE: Al Karama, DUBAI.



CAREER OBJECTIVE

A Suitable Position as **Safety Officer / HSE Officer** with a reputed organization where I can utilize my education and experience for the optimum growth of the organization as well as personal career growth

PROFILE SUMMARY

- Having 6 years' experience as a HSE officer in construction and oil & gas field.
- Holding Graduate in **DIPLOMA IN MECHANICAL ENGINEERING**.
- Having **NEBOSH** - International General Certificate in Occupational Health and Safety
- Having **Master Diploma in Occupational, Health, Safety, Environment & Risk Management**
- Undertaken several training programs in safety & hygiene
- Well versed with safety rules & regulations; and enforcement.
- Specialized in industrial safety and fire particularly in HSE rules regulation, Procedure and safe working practices.
- Incidents/Accidents investigation and control planning.
- Specialist in disaster and emergency management.
- Well Experienced in Safety and Fire Exposure
- Have proven problem solving, coordination and analytical skills.

KEY SKILLS

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| ❖ Hazard identification. | ❖ Inspection and testing of firefighting equipment. |
| ❖ Job safety | ❖ Training to site employees. |
| ❖ Incident/accident investigation and control planning. | ❖ Keeping up to date with changes in health and safety law |
| ❖ Hazard analysis and root cause analysis | ❖ Carrying out the risk assessments. |
| ❖ Experienced in hazard analysis and accident prevention. | ❖ Permit to work system. |
| ❖ Preparation of checklists and inspections of heavy equipment. | ❖ Knowledge in environmental management. |

Arun Joseph-HSE
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KNOWLEDGE OF INTERNATIONAL STANDARDS & PROCEDURES

- ❖ Experienced in **JOB HAZARD ANALYSIS AND ACCIDENT PREVENTION**.
- ❖ Experienced in **FIRE & SAFETY**, Fire Prevention and Protection Techniques as per NSC STANDARDS.
- ❖ Safety Requirements during Excavation, Trenching, shoring and safe access.
- ❖ Knowledge of **Safe Erection of Scaffoldings**, Access, Guard rail etc.
- ❖ Preparation of **Checklists & Inspection** of heavy equipment and cranes.
- ❖ Inspection and performance testing of firefighting equipment.
- ❖ Preparation of daily, weekly and monthly reports.

PROFESSIONAL EXPERIENCE

- Working as **HSE OFFICER** in DESERT GROUP, *DUBAI-UAE*
SEPTEMBER 2020 to JULY 2021
(ADNOC PROJECT)
- Working as **HSE OFFICER** in SPIDER ACCESS, *DUBAI-UAE*
JUNE 2019 to AUGUST 2020
(EMAAR PROJECT)
- Working as **HSE OFFICER** in GTGC TECHNICAL SERVICE, *DUBAI-UAE*
MARCH 2018 to APRIL 2019
(ENOC PROJECT)
- Worked as **HSE OFFICER** for HIND OFFSHORE PRIVATE LTD, *MUMBAI, INDIA*.
MAR 2014 to JAN 2016
(ONGC platforms)
- Worked as **ASST HSE OFFICER** for SAM FIRE SERVICES, *MUMBAI, INDIA*
FEB 2013 to JAN 2014
(ONGC platforms)

ACADEMIC PROFILE

- ❖ **NEBOSH- INTERNATIONAL GENERAL CERTIFICATE IN OCCUPATIONAL HEALTH AND SAFETY-** (The National Examination Board in Occupational Safety and Health)
- ❖ **MASTER DIPLOMA** In Occupational, Health, Safety, Environment & Risk Management
- ❖ **DIPLOMA IN MECHANICAL ENGINEERING**, India.

SAFETY PROGRAMME(S) / ATTENDED

- Training attended for elementary first aid course.
- Training course in personal safety & social responsibilities.
- Firefighting techniques & rescue operation.
- Helicopter underwater escape & sea survival.
- Certificate course in sea survival techniques.
- Security training for seafarers with designated security duties.
- Basic offshore safety induction & emergency training.

JOB PROFILE

- Conducting Safety meetings and discussing with Site Engineers to Make changes in working practices that are safe and comply with legislation;
- Carrying out risk assessments and considering how risks could be reduced;
- Outlining safe operational procedures which identify and take account of all relevant hazards;
- Carrying out regular site inspections to check policies and procedures are being properly implemented;
- Preparing Daily inspection checklist, Weekly safety report, In-house training reports, Monthly safety statistics reports, Equipment inspection checklist, Fire extinguisher inspection checklist, Safety violation report, Accident-Incident report etc.
- Attending Preparatory meetings prior to start of any new feature of work and explaining the Hazard analysis / Safety precautions to be taken before or starting the work;

- Conducting Site Safety Orientation for newly joined employees
- Foremen about necessary Safety precautions to be taken for the particular kind of works and ensure to reflect the same during the execution.
- Carried out job safety analysis for projects.
- Follow the LOTO procedures for operation and maintenance.
- Preparation of daily, weekly & monthly Safety reports.
- Inspection of PPEs, tools & equipment's for Safety compliance prior to start of work.
- Conduct safety measures and awareness to eliminate the loss of time Incident and Effort.
- Enforcing to prepare check list system for each of the equipment at site for sound / adequate and rapid identification of hazardous condition of the equipment.

COMPUTER SKILLS

- MS Office & word, excel, Power point, Internet Surfing.

PERSONAL PROFILE

Nationality	:	Indian
Date OF Birth	:	02-07-1990
Passport Details	:	K8617349
Language Known	:	English, Hindi, Tamil, Malayalam

DECLARATION

I hereby declare that above mentioned details are correct and complete to the best of my knowledge.

Yours sincerely,

ARUN JOSEPH