

# MYLA JACINTO DELA CRUZ

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## WORK EXPERIENCE

- **Receptionist, MEDICLINIC MIDDLE EAST - Abu Dhabi,UAE**, Abudhabi, United Arab Emirates(Oct 2017 to Jun 2020)
- **Owner, Designer, MADEMOISELLE BY M**, Manila, Philippines(Oct 2014 to Nov 2017)
- **Secretary/Receptionist, ARIUS GAVIN COMPUTER SHOP**, Manila, Philippines(Apr 2012 to Nov 2016)
- **Sales and Marketing, Public Relation Department assistant, DIAMOND HOTEL PHILIPPINES** , Manila, Philippines(Nov 2011 to Feb 2012)

## EDUCATIONAL BACKGROUND

- **Bulacan State University** , **Bachelor degree**, 2012, Hotel and Restaurant Management

## SKILLS

- multitasking
- ms office
- hardworking

## PERSONAL BACKGROUND

- **Birthday:** - 1991-03-06