NITHYA PRIYA. A

Mobile no: 00971565240946

E-MAIL: nithyapriya977@gmail.com

**OBJECTIVE:**

 To work with a progressive organization in this can contribute my technical skill and experience to achieve the objectives of organization.

**UAE EXPERIENCE:**

* Working in Credit link DSA of Emirates NBD Bank as Tele Caller and clearing of Documentation (From October 2019 to till date).
* Worked as Admin & Account in Wisdom General Trading LLC.

**WORK EXPERIENCE:**

* 2014-15 Admin & Consultant on SST Academy.
* 2015-17 Then in Kotak Mahindra bank as Assistant Manager.
* As a Sales Manager in Exide Life Insurance May 17 to October 2017.
* Previously Worked as Relationship Manager in Punjab national bank May to January 2019.

**KEY ROLES:**

* Customer Service.
* Processing of cash Receipt Payments.
* Fund transfer handling (RTGS, NEFT).
* MOBILE, SMS, NET Banking Activation& Monitoring.
* Maintaining the Register of Organisation.
* Processing cheques, Demand Drafts.
* Monitoring and ATM cash loading Maintaining.
* Handling Teams.
* Achieving Target.
* Telecalling.
* Communication Techniques.
* Handling of loan & Credit card Activities.

**ROLES & RESPONSIBILITIE:**

* KYC Processing of all document related to opening of account.
* Handling queries of accounts, transaction, &digital banking.
* Processing of all loan document and credit score to next level.

**SOFTWARE EXPOSURE:**

* Wamp courses which is done in ISO certified institute.
* MSOFFICE

**ACHIEVEMENT IN CAREER**

* Obtained star performer of the year in 2016.
* Being appraised as outstanding performer for maintaining of register, locker vault.

**EDUCATIONAL QUALIFICATION:**

* Degree in BSC (computer science).
* Master’s degree in MBA (Banking &Finance)

**PERSONAL DETAILS:**

* Nationality : Indian
* DOB : 29.9.1992
* Linguistic Ability : English, Malayalam, Telugu
* Visa Type : Family visa(Spouse Visa)
* Husband Name : Manikandan.R (Working in AMALGAM Industries LLC as a Project Engineer)

**DECLARATION:**

I hereby declare that the information above is true to the best of my knowledge.

Date: NITHYA PRIYA. A