





# Syed Ali Abbas

Accountant

Results-oriented and multi-faceted Accountant with demonstrated 12 years of experience in supervision of general ledger, financial analysis and reporting, and reconciliations for several firms. Forward-thinking and creative problem solver with demonstrated experience in developing and implementing process innovations to enhance productivity and efficiency while reducing costs.

 abbasme88@gmail.com

 +971555316505

 Sharjah, UAE

 12 April, 1988



## PROFILE

**Nationality**  
Pakistani

**Marital Status**  
Married

**Visa Status**  
Visit Visa

**Passport No**  
DP1014803  
09/2023

**License**  
UAE valid driving license



## SKILLS

Standards of Accounting

Communication

Leadership

Organizing

Empathy

Accuracy

Teamwork

Attention to detail

Corporate Finance

Data Analysis

Planning

Basic Math

Time Management

Critical thinking

Bookkeeping

Problem Solving

Active learning

Deadline-oriented



## WORK EXPERIENCE

### Senior Accountant

#### Marsa Al Bahar Technical Services

11/2020 - 08/2021,

UAE

- Authorized person to approve accounting entries and financial transactions in Oracle system & prepare payments for subcontractors and suppliers in compliance with the contract's terms and conditions.
- In charge of petty cash Disbursement/ replenishment, also responsible for processing VAT payments and returns to FTA.
- Responsible for verification of subcontractors and suppliers and issuance of Letters of Credit (LC).
- Account for accruals, prepayments, and inter-company debt notes as appropriate to ensure funds are correctly reflected in financial books.
- Perform periodic physical verification of fixed assets with the accounting records & Run monthly depreciation process in the system and ensure the integrity of the process.
- Prepare a fund flow summary in Excel based on the recent bank statement and report it to the Finance Manager.
- Assist the Finance Manager in the periodical closing activities and related reporting, internal & external auditors execute their audit procedures.
- Identify Variances Between Actual And Budget Financial results at the end of each reporting period.
- Carrying out all WPS activities to pay salaries, Leave benefits, Final dues, and other benefits.
- Generating MIS reports for management and submitting them for evaluation and action to the Finance Manager.

### Senior Accountant

#### Ghantoot Group

08/2009 - 10/2020,

Abu Dhabi, UAE

- Developing and sustaining good communication, coordination, and working relationships with other employees and management.
- Reconciling ledger balances in conjunction with the payment coordination of the subcontractor representative.
- Responsible for petty cash management, including collection on-site, posting to the accounting system, and filling.
- Monthly reconciliation of supplier and subcontractor accounts and distribution of checks to subcontractors and suppliers.
- Dealing with insurance companies and renewing all vehicles insurance.
- Monitoring all vehicle's oil usage, maintenance, renewal, and registration and coordinating with all drivers to allocate responsibilities.
- Affirming that all transactions and payments are allowed and recorded correctly in accordance with the entity's objectives
- Verify that all transactions are classified into the appropriate head of accounts. Preparing fixed
- Asset schedule on monthly basis and passing the necessary entries.
- Physical inspections of all sorts of inventories are conducted, and inventories are valued using the first in, first out technique per annum.



## TECHNICAL SKILLS

Accounting Based Dynamics  
Proficient

MS Office  
Expert

Oracle Acquisitions  
Proficient

ERP  
Proficient

FoxPro  
Proficient



## WORK EXPERIENCE

### Trainee

Muslim Commercial Bank Ltd

05/2008 - 07/2008,

Pakistan

- Accounts opening for single, joint, and married customers for current and savings accounts.
- In Remittance to process the online payments and draft.
- Responsible for checking and examining documentation to determine eligibility and for determining how to deal with consumers in the event of bankruptcy for the agriculture finance.



## EDUCATION

### Bachelor of Commerce (B.COM)

University of Punjab

2006 - 2009,

Lahore, Pakistan

### Diploma in Commerce

Board of Intermediate and Secondary Education

2004 - 2006,

Gujranwala, Pakistan

### Secondary School

Board of Intermediate & Secondary Education

2004,

Board of Intermediate & Secondary Education,



## LANGUAGES

English



Hindi



Urdu



Arabic

