

RIZANA RASHEED

Abu Dhabi

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WORK EXPERIENCE

- **Admin Assistant, Florida home care** , , United Arab Emirates(Nov 2020 to Jan 2021)
- **HR Coordinator, Doctors Door** , , India(Feb 2015 to Feb 2017)
- **Junior HR, Doctors Destination**, , India(Feb 2013 to Feb 2014)

EDUCATIONAL BACKGROUND

- **Bharathiar University**, , **BCA**, 2017,

SKILLS

- **multitasking**
- **hardworking**
- **ms office**

PERSONAL BACKGROUND

- **Birthday:** - 1994-04-19