

Vysakh Vijayan

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Alapra P.O, Alapra,
Kottayam District,
Pin 686544

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Career Objective

- To work in a challenging environment utilize my knowledge and skill that aiming constant upgradation both professionally as well as personally in my carrier path with a perceptual emphasis on hard and accurate work.

Educational Qualifications

Course/Title	Institution	University/ Authority	Year of Passing	Percent
MBA (Finance)	Distance Education	Bharathiar University	Appearing	
Degree (B-Com)	BAM College, Thuruthicad	MG University	2017	75.01%
12th or Higher Secondary	CMS HSS Mallappally	DHSE ,Kerala	2014	85.00%
10th or SSLC	St. George High School Chunkappara	State Board ,Kerala	2011	80.00%

Personality traits

- Strong leadership qualities
- Flexible, approachable with innovative solutions
- Can work in teams and independently
- Willingness to learn

Computer Knowledge

- Foreign accounting software :
 - 1. Peachtree
 - 2. Quick Book
- Accounting software :
Tally ERP 9
- Others :

Basics and fundamentals of Ms office, Word.

Key Areas Of Interest

- Accountant
- Administration
- Customer service
- Office management

Core Competencies

- Good communication and presentation skills
- Can easily communicate ideas and concepts
- Ability to analyze problems/issues

Personal Information

Father's Name	:	Mr. T N Vijayan Achari
Date of Birth	:	01/09/1995
Gender	:	Male
Nationality	:	Indian
Marital status	:	Married
Passport Number	:	L9538574
Place of Issue	:	COCHIN
Date of Issue	:	20/05/2014
Date of Expiry	:	19/05/2024

Declaration

I hereby solemnly affirm that all the details furnished above are true to the best of my knowledge.

Place : Mallappally

Vysakh Vijayan