



Mohammad Rababah

PMO Manager| IT Manager| IT Project Manager|

Mobile (SA): +966 543 998289 | E: rababah07@yahoo.com

Mobile (JO): +962 777 263628 | E: rababah89@gmail.com

EDUCATION

COMPUTER ENGINEERING

SEP 2007 - FEB 2013

BACHELOR OF SCIENCE IN ENGINEERING TECHNOLOGY WITH A MAJOR IN COMPUTER ENGINEERING, *Jordan University of science and Technology (JUST)*

WORK EXPERIENCE

SENIOR PROJECT MANAGER & PMO MANAGER,

Albaha, Saudi Arabia

Al Masader Al-Dualiyah / JAN 2020 – Present

- 1- Directly managing all aspects of the project lifecycle. Responsible for managing the complete lifecycle of government contract for IT products implementation. Responsible for full life cycle project management, including project initiation and planning, development, testing, implementation, and closeout.
- 2- Plan, program, and recommend allocation of resources to support the mission and associated goals and objectives. Responsibility for assembling the project staff; for their technical or functional development, performance, and/or termination during the project or projects. Develop, prioritize and defend IT resource requirements.
- 3- Develop project schedules and recommends appropriate lead-lag times. Plan workload for multiple project management teams and de-conflicts resources. Provide forward-looking schedule analysis to Leadership.
4. - Evaluate project schedule progress and performance and identify developing problem areas. Conduct analysis to determine alternative courses of action or recovery on slipped schedules.
- 5- Source the capabilities, skills and technology necessary to meet customer requirements supported by service level agreements
- 6- Conducts regular, periodic, project management status meetings to apprise all stakeholders of project progress, issues, challenges, risks, and project management activities
- 7- Collaborating with other department leaders to define, prioritize, and develop projects.
- 8- Analyzing financial data, including project budgets, risks, and resource allocation.
- 9- Planning project management, including setting deadlines, prioritizing tasks, and assigning team members to various deliverables.
- 10- Analyzing financial data, including project budgets, risks, and resource allocation.
- 11- Continuously evaluating projects to ensure they are meeting company standards, adhering to budgets, and meeting deadlines.
- 12- Producing reports, composing correspondence, and drafting new contracts.
- 13- Manage Government Relations office
- 14- Solve problems in all projects

PROJECT MANAGER & PMO, Al-baha, Saudi Arabia

Al Masader Al-Dualiyah / APRIL 2016 – Dec 2019

IT PROJECT MANAGER, Jeddah, Saudi Arabia

Al Masader Al-Dualiyah / SEP 2015 – March 2016

Duties of both positions:

- 1- Directly managing all aspects of the project lifecycle. Responsible for managing the complete lifecycle of government contract for IT products implementation. Responsible for full life cycle project management, including project initiation and planning, development, testing, implementation, and closeout.
- 2- Plan, program, and recommend allocation of resources to support the mission and associated goals and objectives. Responsibility for assembling the project staff; for their technical or functional development, performance, and/or termination during the project or projects. Develop, prioritize and defend IT resource requirements.
- 3- Develop project schedules and recommends appropriate lead-lag times. Plan workload for multiple project management teams and de-conflicts resources. Provide forward-looking schedule analysis to Leadership.
- 4- - Evaluate project schedule progress and performance and identify developing problem areas. Conduct analysis to determine alternative courses of action or recovery on slipped schedules.
- 5- Source the capabilities, skills and technology necessary to meet customer requirements supported by service level agreements
- 6- Conducts regular, periodic, project management status meetings to apprise all stakeholders of project progress, issues, challenges, risks, and project management activities
- 7- Collaborating with other department leaders to define, prioritize, and develop projects.
- 8- Analyzing financial data, including project budgets, risks, and resource allocation.
- 9- Planning project management, including setting deadlines, prioritizing tasks, and assigning team members to various deliverables.
- 10- Analyzing financial data, including project budgets, risks, and resource allocation.
- 11- Continuously evaluating projects to ensure they are meeting company standards, adhering to budgets, and meeting deadlines.
- 12- Producing reports, composing correspondence, and drafting new contracts.

TRAINING MANAGER, Irbid, Jordan

MBRM R&D Center / AUG 2013 – SEP 2015

- 1- Identify training needs according to needs
- 2- Based on research, plan and implement training programs that will prepare trainees for the next step of their career paths.
- 3- Prepare budget for training programs and workshops
- 4- Prepare and present training plans, which prepare trainees for labour market.
- 5- Analysis and development of training results to keep pace with technical development and so that the trainee is competitive in the labour market

DEVELOPER, Irbid, Jordan

MBRM R&D Center / JUN 2012 – SEP 2015

- 1- Create advanced Android / Web applications by designing and developing them.
- 2- Work with cross-functional teams to identify, create, and implement new features.
- 3- Collaborate with external data sources and APIs
- 4- Unit-test code for robustness, as well as edge cases, usability, and overall dependability.
- 5- Work on bug fixes and performance enhancements for the program.
- 6- Continually seek out, assess, and adopt new technologies in order to increase development efficiency.

R E S U M E

Course

- 1) Android Development (140 Hours) From Smart Developer Center
- 2) English Conversation (60 Hours) From Assel Center
- 3) IT Information (ITIL) Certificate of Course (36 Hours) from Udemy.com
- 4) PMP Certificate of Course (50 Hours) from Udemy.com
- 5) Cyber security (20 Hours) from Edrak.com
- 6) Agile Management and Scrum (20 Hours) from Udemy.com
- 7) Data Analysis Using Power BI (20 hours) From M3aarf.com
- 8) IT Systems Business Analysis and ICT Industry Innovations (26 Hours) from Udemy.com
- 9) Financial Analysis (15 Hours) From M3aarf.com
- 10) Network security and cybersecurity (14 Hours) From attaa.sa
- 11) artificial intelligence (18 Hours) From attaa.sa
- 12) big data analytics (30 Hours) From attaa.sa
- 13) digital marketing (23 Hours) From attaa.sa

Skills

Mobile Development	CYBERSECURITY	Time management
Web Development	CLOUD COMPUTING	Scheduling
Database Administration	IT SERVICE	Problem solving
.Net Development	IT project	Communication
CMS Development	Executive IT	Decision making
Management	Coordinating	Creative
Team Leading	Planning	Team Motivation

Language

Arabic

Native (Reading, Writing and Speaking)
- Mother Tongue.

English

Fluent (Reading, Writing and Speaking)

Social

