

HANA MOHAMED ALBAITI

Abu Dhabi, UAE

Email: Hana-mohameed@hotmail.com

Phone: +971566230380

WORK EXPERIENCE

- **Administrative Assistant , Ministry of human resource & Emiratization, , United Arab Emirates**(Oct 2019 to Dec 2020)
- **Customer service, Ministry of human resource & Emiratization , , United Arab Emirates**(Apr 2019 to Oct 2019)
- **HR Assistant, Imperial college London diabetes Centre , , United Arab Emirates**(Apr 2018 to May 2018)

EDUCATIONAL BACKGROUND

- , , **BBA**, 2021, Management
- , , **Diploma**, 2019, finance and banking

SKILLS

- multitasking
- ms office
- hardworking

PERSONAL BACKGROUND

- **Birthday:** - 1996-08-20