



SHANNO SHANTY

Junior Accountant

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SUMMARY

To build a career in finance field and enhance my skills and learn new finance terms for growth of organization as well as individual growth

EXPERIENCE

EDUREKA - Bangalore, India

[November 2020 - February 2021]

Designation - Associate Inside Sales Manager

- Managed and supervised day activities of Inside Sales representative team
- Got an opportunity to work on Zoho CRM
- Prepared monthly, quarterly, annual sales reports and forecasts

Larsen & Toubro - Bangalore, India

[May 2019 - August 2019]

Designation - MBA Office Intern

- Project on "Effects of inventory management practices on operational performance"
- Researched on inventory management and was certified by the company on project completion
- Got an opportunity to work on SAP ERP software during my internship.
- Worked with the finance department and learnt new terms and skills for accounting.

GEO Tours and Travels - Bangalore, India

[May 2015 - August 2018]

Designation - Branch Operations Lead

- Assisted clients thoroughly to resolve their travel enquiry, whether via calls and emails
- Provided monthly and quarterly financial reports of the Business
- Motived and guided team members to achieve targets and customer service.

EDUCATION

Master of Business Administration

[August 2018 - August 2020]

Major in Finance and Marketing (GPA-7.2/10) from St. Aloysius College - Mangalore, India

Bachelor of Technology

[June 2014 - June 2018]

Major in Mechanical Engineering (GPA-5.3/10) from Christ University - Bangalore, India

Pre-University Education

[June 2012 - June 2014]

Major in Physics, Chemistry, Math & Biology (GPA-8/10) from CMR National College - Bangalore, India

Indian Certificate Of Secondary Education

[May 2002 - May 2012]

Major in Science (GPA-6.9/10) from Cathedral High School - Bangalore, India

ACHIEVEMENTS

- First in 'Business Plan' competition at St. Aloysius College, Mangalore, India in 2020
- First in 'Corporate Social Responsibility' competition at Christ University, Bangalore, India in 2020
- First in 'Green and Sustainable Development' plan at St. Aloysius College, Mangalore, India in 2020

PERSONAL DETAILS

Date of Birth : 14th April 1996

Nationality : Indian

Visa Status : Visit Visa

Passport No : K8807836

LANGUAGES KNOWN

English, German, Hindi, Malayalam, Tamil and Kannada

TECHNICAL SKILLS

MS Office
SAP
ZOHO CRM
MS DYNAMICS NAV
TALLY
TABLEAU
SPSS

SKILLS

Interpersonal skills
Financial reporting
Analytical ability
Problem-solving skills
IT Software knowledge
Commercial acumen
Capacity for innovation
Attention to detail
Time management
Critical thinking
Active learning
Clerical knowledge
Accounting Principles
Accuracy
Analysis
Bank Reconciliation
Billing / Invoice
Microsoft Excel
GAAP (Accounting)
Journal Entries
Well Organized
Payroll
Account Reconciliations
Taxation (VAT/GST)
Petty cash
Data Entry
Quick learner

MANAGEMENT SKILLS

OPERATIONS
SUPPLY CHAIN
STRATEGIC BRAND
ADVERTISING
COST ACCOUNTING
DERIVATIVES & RISK
BANKING
COMMUNICATION