

SHABARI RAJ RAJENDRAN

Fish Round About
Deira, Dubai – UAE

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CARRER OBJECTIVE

Looking forward for an organization that offers a challenging, stimulating, learning environment to work in and provide scope for individual & organizations development which offers attractive prospects for a long term development and career growth.

WORK EXPERIENCE

ORGANISATION: LEADER SPORTS (MULTI BRANDS)

LOCATION: AL KHABAISI AREA, NEAR TO ABU BACKER AL SIDDIQUE, DEIRA, DUBAI

POSITION: Retails Sales Associate, Store Keeper & Store Receiver

DURATION: From 28 – 02 - 2020 to PRESENT

JOB DESCRIPTION

- Receive payment by cash, cheque, credit cards, vouchers or automatic debits
- Count money in cash drawers at the beginning of shifts to ensure that amounts are correct and there is adequate change
- Prepares sales and customer relations reports by analyzing and categorizing sales information; identifying and investigating customer complaints and suggestions
- Sells casual/trendy apparel, accessories and footwear for both men and women
- Provide one on one customer service assistance in the selection and purchase of merchandise
- Organizing and labeling stocks
- Collects of forms of payments such as cash, vouchers and credit cards and generate bill receipt through POS
- Perform suggestive selling and convince promotions to customers
- Achieves sales target within a day along with the team
- Prepares inventory and stock report, reconcile register draw and sales receipts and prepares bank reports
- Maintain an efficient, safe and tidy working area
- Retail sales with agents
- Receiving & arranging the products
- Finalize the product rate and punching Bar Codes
- Assistance to the team to manage & enter the product details
- Prepare the sales order according to the items chosen by the customer

ORGANISATION: DU TELICOM (IPAY)

LOCATION: BUSINESS BAY, DUBAI

POSITION: Retails Sales Associate

DURATION: From 02 – 12 - 2018 to 15 – 01 – 2020

JOB DESCRIPTION

- Selling Post Paid sim cards / Wi-Fi/ data plans directly to the customer at the store
- Count the total number of sim cards and the arrange data for submission
- Prepares sales and customer relations reports by analyzing and categorizing sales information; identifying and investigating customer complaints and suggestions
- Provide one on one customer service assistance
- Perform suggestive selling and convince promotions to customers
- Achieves sales target within a day along with the team

CONVERSE

ORGANISATION: SPORTLAND GROUP (MULTI BRANDS)

LOCATION: THE DUBAIMALL, MALL OF THE EMIRATES, MIRDIF CITY CENTRE, DUBAI (U.A.E)

POSITION: Senior Sales Associate cum Cashier

DURATION: From 14 – 03 – 2015 to 14 – 11 – 2018

JOB DESCRIPTION

- Handling whole cash transactions of the shop
- Receive payment by cash, cheque, credit cards, vouchers or automatic debits
- Count money in cash drawers at the beginning of shifts to ensure that amounts are correct and there is adequate change
- Prepares sales and customer relations reports by analyzing and categorizing sales information; identifying and investigating customer complaints and suggestions
- Sells casual/trendy apparel, accessories and footwear for both men and women
- Provide one on one customer service assistance in the selection and purchase of merchandise
- Organizing and labeling stocks
- Collects of forms of payments such as cash, vouchers and credit cards and generate bill receipt through POS
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PAIRS LIFESTYLE (multi-brand shoe store offering a wide range of international brands such as Converse, Adidas, Skechers, Ipanema, Ralph Lauren, Lacoste etc.)

SKILLS AND COMPETENCES

- Strong sales, convincing skill
- Excellent Communication skills
- Ability to operate computer, office equipment and hand-held machine for counting stock and swipe machines
- Skilled in running cash register
- Performing multitasking
- Complete knowledge of products sold in the store
- Ability to solve customers' queries and product-related problems
- Team member, honest, sincere and enthusiastic
- Work under pressure, flexible, fast learner and hard working

PERSONAL DETAILS

Nationality : INDIAN
Date of Birth : 28 – 02 – 1991
Marital Status : Single
Visa Status : Employment Visa
Permanent Address : Bhasura Bhavan, Petta (Post), Trivandrum (District)
Kerala (State), India

LANGUAGES KNOWN			
LANGUAGE	SPEAK	READ	WRITE
ENGLISH	✓	✓	✓
HINDI	✓	✓	✓
TAMIL	✓	-	-
MALAYALAM	✓	✓	✓

EDUCATIONAL QUALIFICATION

QUALIFICATION	SCHOOL / BOARD	YEAR
SECONDARY SCHOOL (SSLC)	GOVERNMENT OF KERALA	2008
HIGHER SECONDARY (PLUS TWO)	BOARD OF HIGHER SECONDARY KERALA, INDIA	2010
DIPLOMA IN MECHANICAL ENGINEERING	ANNA UNIVERSITY, INDIA	2013

DECLARATION

I hereby declare that all the above information is true and correct to the best of my knowledge and belief.

SHABARI RAJ RAJENDRAN