

ASIF EA



CONTACT

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Dubai, United Arab Emirates

PERSONAL PROFILE

Date of Birth : 30.01.1998
Gender : Male
Nationality : Indian
Marital status : Single
Passport No : T3125628
Date of Expiry : 03.02.2029
Visa Status : Visiting Visa

COMPUTER KNOWLEDGE

- Tally ERP 9.0
- Ms Office
- SAP Business One
- Peachtree
- Quick Books
- Confident to do any Accounting Software

ADDITIONAL SKILLS

- Fast&Accurate Keyboard Typing
- Computer Proficiency
- Quick Learning

LINGUISTIC ABILITIES

- English :Speak,Read &Write
- Hindi :Read,Write
- Malayalam :Speak, Read& Write
- Arabic :Read, Write

CAREER OBJECTIVE

To build up a successful career with some meaningful achievements by taking up challenging task and executing with dignity and sincerity in an institution which provides a friendly atmosphere for career growth and recognition.

EDUCATION QUALIFICATION

- **PG Diploma in Indian & Foreign Accounting (PGDIFA)** from IPA Kerala 2018
- **B.COM – Finance**
Calicut University – Prathibha Arts & Science College
Punnayurkulam 2015-2018
- **Plus Two – Commerce**
GHSS Kochannur school
- **SSLC- Kerala**
GHSS Kochannur School

PROFESSIONAL EXPERIENCE

- **Accountant** at FABSINDIA IMPEX, Garments Imports & Exports, Chavakkad Thrissur- Kerala
(Jan 2020 – June 2022)
- **Accounts Assistant** at, K.A Nazarulla FCA, CHARTERED ACCOUNTANT, Thrissur - Kerala
(Jan 2019 – Dec 2019)

JOB PROFILE

- Billing & Cash department
- Stock management & Inventory control
- Banking functions & statements
- Preparation of financial reports
- Data entry management
- Office Administration
- Business planning & Decision making

DECLARATION

Here I am kindly declared that the above mentioned details all are true in the best of my knowledge and believe.