

CURRICULUM VITAE

RUBY MATHEW

Puthen Purayil

Maramon P.O, Pathanamthitta (Dist)

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OBJECTIVE

To work in highly motivating and challenging environment where I can explore my knowledge and can grow myself as well as organizational goal.

PROFESSIONAL EXPERIENCE

- 5 Year Experience in Class in Charge & Administration Department, Darsana Academy (Medical Engineering Entrance Coaching Centre, Thiruvalla) (Still Working)

SKILLS

- Ability to work under pressure on own or in teams
- Knowledge of Microsoft Word and Adobe In design
- Ability to complete tasks with minimal supervision
- Able to prioritize work load
- Good communication skills

ACADEMIC RECORD

Qualification	University / Board	Year of Passing
Bsc MLT	Muthoot College, Kozhencherry	2015
Plus Two	Vocational Higher Secondary School, Aranmula	2011
SSLC	M.M.A.H.S.S. Maramon	2009

PERSONAL DETAILS

Father Name : **Mathew Thomas**
Place of Birth : **Kerala, India**
Date of Birth : **02/03/1994**
Nationality : **Indian**
Gender : **Female**
Marital Status : **Single**
Languages known : **Malayalam & English**

DECLARATION

I do hereby declare that all the information and facts given above are true to the best of my knowledge and belief.

Place: - MARAMON

Date:-

RUBY MATHEW