



CONTACT:

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**Tourist Visa
validity:**

18-Feb-2022

CURRICULUM VITAE

B. JAGADEESHWAR

✉ E-MAIL: JAGADEESHWAR.B8@GMAIL.COM
☎ MOBILE NO: +971-547244112

Career Objective:

A Creative and hardworking person. Flexible and adjustable to work in any department. Fast learner to develop personal skills and benefit to the company working for. I have confidence in applying my skills at all levels and I am enthusiastic about advancing my career on all fronts.

Experience:

- Total **4 years** working experience.
- 2 years' Experience in **Accounting, ticket sales and cashier** at **new Diamond Tours & Travels LLC**, Satwa, Dubai. (2019-2021)
 - ❖ Tracks all expense reports not complying with company standards.
 - ❖ Process workflows in Ms-Excel & Tally ERP9 platform.
 - ❖ All bank payments, Monthly bills, and maintain salaries section.
 - ❖ Prepare and review monthly journal entries and account reconciliations.
 - ❖ Invoice posting experience.
 - ❖ Able to communicate at multiple levels of organisation.
- 2 years' Experience as **Junior software engineer** at **Harrini Techno sys. Hyd, India**. (2017-2019)

Technical Skills:

- MS-Office: MS-excel, MS-word, Ms-Powerpoint
- All windows operating systems, Mac-IOS, Ubuntu.
- Tally Erp9.0
- Banking Payments.

Special Abilities:

- Expert in Ms-Excel.
- Ability to work in flexible hours and well known for troubleshooting.
- Excellent ability to work in team
- Ability to work in-group as well as independently with minimal supervision.
- Ability to learn new languages and tools quickly.
- Ability to work well under extreme pressure

Education Qualifications:

- **Masters in computer applications** at UNIVERSITY COLLEGE OF KAKATIYA UNIVERSITY 2014-2017, Warangal. INDIA.
- **Graduate in computers** from NSV degree College Sathavahana University 2011-2014. INDIA.
- **10+2** MPC from shanti Jr College, Board of intermediate 2009-2011. INDIA.
- **School** from GOUTHAMA HIGH SCHOOL.JAGTIAL Board of SSC 2009. INDIA.

Personal Profile

- Name : BURUGUPALLY JAGADEESHWAR
- Father's name : BURUGUPALLY RAVINDAR
- Date of Birth : 04/06/1994
- Gender : Male.
- Marital Status : Single.
- Nationality : Indian.
- Languages Known : English, Hindi & Telugu.

Declaration

I hereby declare that all the information furnished above is the true to the best of my knowledge and I bear the responsibility for the correctness of the above mentioned particulars

B. JAGADEESHWAR