

Mohamed Kilany

Management

Abu Dhabi

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Willing to relocate: Anywhere

WORK EXPERIENCE

Assistant Team Leader

Finance House - Abu Dhabi - April 2016 to Present

- Responsibility for reactive sales, high quality servicing, retention, development and expansion of commercial and individual relationships, and teller responsibilities.
- Sells existing and prospective customers a full range of banking services with an emphasis on client needs.
- Works under general supervision; typically reports to a supervisor or manager
- Knowledge of and the ability to identify and engage potential opportunities in the market. Build relationships and create opportunities. Plan, strategize and target the right industries. Create value propositions with impact.
- Knowledge of approaches, tools, techniques for recognizing, anticipating, and resolving organizational, operational or process problems; ability to apply this knowledge appropriately to diverse situations.

Supervisor of clearance dept.

EgypTrans - القاهرة - September 2015 to February 2016

- Accomplishes staff job results by coaching, counseling, and disciplining employees; planning, monitoring, and appraising job results; conducting training; implementing enforcing systems, policies, and procedures.
- Completes operations by developing schedules; assigning and monitoring work; gathering resources; implementing productivity standards; resolving operations problems; maintaining reference manuals; implementing new procedures.
- Provides quality service by enforcing quality and customer service standards.
- Controls expenses by gathering and submitting budget information; scheduling expenditures; monitoring variances; implementing corrective actions.

Services Well Test

Halliburton - القاهرة - May 2014 to May 2015

- Control and processing of wellbore fluids during well testing operations.
- Works in more than one type of well site (onshore and offshore) and base camp as assigned by Service Coordinator.
- Provides the planning necessary for the job including rig site surveys, equipment set up, well site direction, and customer-related support activities.
- Responsible for the activities relative to maintaining, setting up, testing, and operating equipment at the customer location and field camp.
- Conducts pre-job toolbox safety meetings, reviews and verifies job plan with customer representative and manages any changes required, checks and verifies equipment as per job plan, completes all job documentation.
- Consults with customers concerning services and products, promotes good customer relations at the well site, and assures customer satisfaction with results.

UK Call Center Agent

Etisalat (Egypt) - ةرهال - January 2013 to March 2014

- Obtains client information by answering telephone calls; interviewing clients; verifying information.
- Determines eligibility by comparing client information to requirements.
- Determines requirements by working with customers.
- Answers inquiries by clarifying desired information; researching, locating, and providing information.
- Resolves problems by clarifying issues; researching and exploring answers and alternative solutions; implementing solutions; escalating unresolved problems.

EDUCATION

Bachelor in Business Administration

Sadat Academy for administration Science - ةرهال

SKILLS

Sales (2 years), Supervisor (1 year), safety (2 years), Business Administration (3 years), Management (3 years)

CERTIFICATIONS

“HSBC” Customer Servies. Summer of 2011

June 2011 to Present

•“Volunteers at the United Nations”.

April 2012 to Present

Occupational Safety & Health Standards. (OSHA).

May 2014 to Present

ADDITIONAL INFORMATION

- > Highly motivated, ambitious and performance driven Business Development Professional, experience in building and maintaining strong market presence, with exceptional success in achieving established companies goals & maximizing sales profitability.
- > Proven Ability to develop business opportunities & drive up the business volume & value in Forex business.
- > Able to work under tremendous pressure and meet deadlines with ease and efficiency
- > Dynamic & self-motivated, able to work in both independent and team environments
- > Ability to learn and adopt new technology

Professional Objective

Seeking a Challenging position in a multi-national Organization, that will effectively utilize my acquired experience; develop my inner competences and offers opportunity for professional advancement

Personal skills:

- Excellent Communication and presentation skills.
- Self-motivated and quick learner.
- Able to work as team leader.
- Can handle any given task.

- Proactive.
- Improvise in all situations.
- Sound Education.