

NABUKENYA NZIRAN

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# **Sales Executive**

Highly Motivated Sales Associate with extensive customer service and sales experience. Outgoing sales professional with the track record of driving increased sales, improving buying experience, cashier experience and elevating company profile with target market. Diligent about keeping merchandise presentable to maximize business revenue. Effectively demonstrate products, overcome objections and close sales. Diplomatic in communicating with customers to build long-term and productive relationship.

MAJID AL FUTTAIM CARIFOUR HYPERMARKETS - UAE Cashier. 2019 – Up to Date Duties & Responsibilities

- Completed customer transactions on the cash register.
- Reconciled cash register drawers at the end of the shift.

• Provided excellent service to customers by promptly attending to their shopping needs, answering inquiries and resolving complaints.

- Maintained cleanliness in the store premises and ensured that proper sanitation is observed.
- Placed signage outside the store to attract customers during sale and discounts.
- Checked markdown prices and arranged merchandise on sale on the shelves.
- Asked for customer's identification for credit card transactions.
- Assisted supervisors in attending to customers during peak hours to avoid waiting time for customers.
- Changed tapes and ribbons of cash register machines regularly to produce clear printed receipts.
- Followed cash handling procedures strictly as per the company policies.

### SSEBAGALA & SONS electronic - Kampala Uganda

#### SALES EXECUTIVE 2017–2019 Duties & Responsibilities

- Giving good customer service ensuring Converting window shoppers in to regular customers
- Welcoming in customers with a cheerful smile making them feel at home.
- Arranging stock and keeping the merchandise clean from dust.
- Assisting customers in choice selection and fitting on while complimenting them.
- Maintain cleanliness and orderliness of the store floor.
- Ensuring stock replenishment at all times and size wise.
- Displaying products following the VM guidelines.
- Pricing products and arranging them neatly with the current updated prices.
- Reporting shortages and participating in stocktaking.

### PATIO ITALIAN RESTAURANT

Waitress 2016–2017 Duties & Responsibilities

- Greeting guests and taking drink and food orders.
- Staying attentive to the needs of guests in the dining area.
- Delivering food from the kitchen to the guests.
- Ensuring the food order is made correctly by kitchen staff and looks presentable for guests.

#### WARDS AND ACHIEVEMENTS:

Certificate of Appreciation: Best Sales Person of the Month Dec 2018

#### EDUCATION

St. Marks College Namagoma 2014- 2016

Uganda Advanced Certificate of Education

Princess Diana High school Munyonyo 2009 - 2013

Uganda Ordinary Certificate of Education

### LANGUAGES

English – Excellent reading, writing and speaking **SKILLS**;

- 1. Vast knowledge in double entry bookkeeping and accounting
- 2. Very strong knowledge in maintaining Cash Book and Ledger
- 3. Ability to multitask to avoid delays in processing orders
- 4. Excellent customer service skills, aimed at achieving customer satisfaction
- 5. Well-equipped in troubleshooting cash registry machines

## HOBBIES

- Sports (Swimming).
- Traveling & Making friends

# **CERTIFICATION:**

I certify that to the best of my knowledge and belief, the above data is correct and descr ibes me, my qualifications and my professional experience

SIGN: NABUKENYA NZIRAN