



PROFILE

Have overall 5.3 years' experience in Telecom industry on Customer services and 3.8 years of experience in SAP Facility Management Services Administration.

CONTACT

PHONE:
+971524898990

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mohamedferoz.r@gmail.com

CERTIFICATIONS

Oracle certified Basic
Microsoft Azure fundamentals
Microsoft Azure Administrator

SKILLSETS & HONOR'S

SAP production server
Oracle CRM
Airtel India honor certificate
Rewards and Recognition Certificate
Windows 10 Pro

LANGUAGES

English (Fluent)
Tamil (Fluent)
Hindi (Moderate)

MOHAMED FEROZ RAHMATHULLAH

Facility Management – Administration

Nationality: Indian
Visa Type: Visit (Valid till 14-Jan-2022)
Passport: U3175723
Religion: Islam
D.O.B: 29-OCT-1989

OBJECTIVE

To pursue a challenging career with dedication and provide my efficiency to the fullest in an organization wherever I serve will discover the full potential in me

EDUCATION

Crescent Eng. College – Anna University (Chennai, India) 05/2007 – 05/2011

[Bachelor of Technology, Computer Science]

Secondary – Sai Ram Matriculation Higher Secondary School (Chennai, India) 04/2005 – 05/2007

[Mathematics, Physics, Chemistry, Biology and Computer science]

Primary – Prince Matriculation Higher Secondary School (Chennai, India)

[Mathematics, Physics, Chemistry, Biology and Computer science]

WORK EXPERIENCE

Updater Services (P) Ltd Chennai India

FACILITY MANAGEMENT – EXECUTIVE ADMIN

12/2017 – 08/2021

Sale Order Creation | Invoice Generation | Managed 100+ plus clients in Chennai Circle | ESI PF Compliance Contribution | Providing Additional Reports on a need basis | Audit Data Requirement | Data saved in the Directory | Credit note Memo Process | Validation as per Matrix | Credit Note Creation Using SAP | Memo shared to Client | Data Saved in the Directory for Audit Purpose.

Vertex Solutions (P) Ltd Chennai India

TEAM LEADER

07/2012 – 10/2017

Managed 12-member team | Customer accounting department | Telecom Payment Updating process | Handled payment tickets and complaints | New Strategy Implementation | Achieving KPI | SLA Achievement | Feedback Updating for each member | Achieving quality parameters | Motivating Team | Handling Escalations | client coordination | Providing daily Feedback and Productivity to management | MIS Report shared daily.