

JULIE JOJU

Dubai

Email: juliejoju805@gmail.com

Phone: +97154 392 8019

WORK EXPERIENCE

- **Admin cum Accountant cum Receptionist, AFCO FRESH FOOD TRADING LLC, Dubai, United Arab Emirates**(Aug 2020 to Present)
- **Admin cum Front Desk Receptionist, KAIRALI KALAKENDRAM, Dubai, United Arab Emirates**(Feb 2018 to May 2020)
- **Sr. Accounts Assistant, STAR TRADING CORPORATION, , India**(Sep 2011 to Jan 2018)
- **Cashier cum Accounts assistant, BHAGYADHARA KURIES & FINANCE Pvt Ltd, , India**(Mar 2003 to Aug 2011)

EDUCATIONAL BACKGROUND

- **University of Calicut, , Bcom, 0,**

SKILLS

- **forza erp.**
- **sap erp**
- **tally erp**
- **quick book**
- **bespoke**
- **office**

PERSONAL BACKGROUND

° **Birthday:** - 1985-01-31