

MOHAMMED SHAFAD M K

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Al Ain,UAE



OBJECTIVE

To obtain a challenging Position that offers opportunity for growth and personality development and fully utilize my abilities in an environment where I would learn and improve myself and thus be an asset to the organization.

EXPERIENCE

Nov 2017 - Dec 2020

Malabar Gold & Diamond

Sales Executive

- Greet and meets customers on arrival at the shop
- Listen attentively to a customer's needs and give explicit explanation to satisfy such a customer
- Provide customers with information about items
- Provide pricing information to the cashier alongside the weight of the item purchased
- Establish, develop and maintain positive business and customers relationship
- Take charges of all the inventories in the shop
- Introduces sales promotion to customers so as to entice them to make purchases
- Ensures that products are well arranged in an orderly manner
- Strictly adheres to company policies
- Ensures that all pieces of jewelry are returned to their secured places after the

EDUCATION

2017

- **Malabar Arts & Science College (Kannur University)**
Bachelor of Business Management

2013

- **Higher secondary Board**
Plus Two

2011

- **Higher secondary Board**
SSLC

COMPUTER SKILL

MS Office
Tally. ERP 9
Peachtree
Quick Books
Tradeasy

TECHNICAL QUALIFICATION

May 2016

Advanced Diploma in Computerized Practical Accounting - May 2016

STRENGTHS

Positive attitude and good team spirit.
Willingness to take responsibilities.
Good listener Capacity to work hard.
Willingness to learn and grow.

ACTIVITIES AND INTEREST

Reading, Playing

LANGUAGE

English , Malayalm , Hindi

PASSPORT DETAILS

Passport No. : L4401666
Passport Expiry Date : 16/10/2023

PERSONNEL IDENTITY

Date of Birth. : 09/02/1995
Gender. : Male
Nationality : Indian
Marital Status : Single
Religion : Muslim
Visa Status : Visit Visa

I hereby declare that the abovementioned facts are true and accurate to my fullest Knowledge.

Place : Al Ain,UAE

Mohammed Shafad M K

Date :