

# HIMANSHI KOHLI

I-2/132, 2nd Floor, Sector-16, Rohini, New Delhi-110089, India.

Email: shrutikohli941@gmail.com

Phone: +918375880169

## WORK EXPERIENCE

- **Operations Head, Vernier Technical Services LLC**, Dubai, United Arab Emirates(Nov 2019 to May 2020)
- **Operations Head, Orthodontic Solutions Pvt. Ltd.**, Noida, India(May 2017 to Oct 2019)
- **Operations Head, Spotlight Communications**, Delhi, India(Jul 2013 to May 2017)

## EDUCATIONAL BACKGROUND

- **IMT, Ghaziabad**, , **MBA**, 2017, Finance
- **University of Delhi**, , **Bcom**, 2015,

## SKILLS

- knowledge of ms-word
- internet knowledge & other basic knowledge
- sound knowledge of computer operations & local office networking.
- ms-excel
- accounting software: - busy 07 & tally

## PERSONAL BACKGROUND

- **Birthday:** - 1994-06-12