






Brook Mekonnen

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 Ethiopian

PROFESSIONAL SUMMARY

Hardworking, highly motivated professional eager to lend combined knowledge and skills to enhance business performance. Operates well in both individual and team capacities, leveraging seasoned work ethic to quickly adapt to different processes and drive company objectives. Resourceful and results-driven with a passion for growth and efficiency to meet company needs and increase service value. Seeking to utilize excellent communication, interpersonal, and organizational skills to complete tasks. Reliable with a good work ethic and the ability to quickly adapt to new tasks and environments.

SKILLS

Quality Assurance

Good Telephone Etiquette

Organization and Time Management

Dependable and Responsible

Social Perceptiveness

Written Communication

Multitasking

Conflict Resolution

Research

Organizational Skills

Supervision and leadership

EDUCATION

HIGH SCHOOL DIPLOMA, Abu Dhabi
ABC Private School, June 2024

REFERENCES

References available upon request