



## PERSONAL DETAILS

DOB : 28/01/1990  
Gender : Male  
Nationality : Indian  
Marital Status : Married  
Driving License: UAE& INDIA  
UAE license validity: 24-09-2024  
Current location : Dubai

## CONTACT INFORMATION

**+971 50 7293693**

[sabikmohammed.k@gmail.com](mailto:sabikmohammed.k@gmail.com)

### Passport details

Passport number : T8244028  
Date of issue : 15/10/2019  
Date of expiry : 14/10/2029  
Place of issue : Dubai  
Visa status : visit visa  
Date of expiry: 04/11/2022

## SABIK MOHAMMED OPERATIONS MANAGER

Forward thinking team leader skilled at operating departments efficiently to meet goals. Successful background matching employees with roles for maximum performance. Proactive and hardworking individual focused on continuous operational department

## WORK EXPERIENCE

### Hashim Seafood International FZE Nov- 2020 to Apr- 2022

- Designation : **Operations Manager cum Admin**
- Place : Ajman Free zone , United Arab Emirates

#### Responsibilities

- Planning, directing, and coordinating operational activities at the highest level of management and overseeing the daily operations.
- Organizing with the customers for the timely and smooth exporting.
- Contacting with the cargo agent and arrange the needful documents for the Export.
- Monitoring and making the packing list for the exports
- Arranging the documents for the Visa processing related works for employees

### Elite Petroleum L.L.C Jan- 2014 FEB to – June - 2020

- Designation : **Operations Manager**
- Place : Ajman Jurf Ind , United Arab Emirates

#### Responsibilities

- Organizing day to day operations of the company.
- Preparing the LPO's and Invoices for the Bunkering clients
- Organizing with the customers for the prompt and smooth bunker supply.
- Contacting with the Agents and arranging the port pass for the bunker supply
- Managing the fleets for the day to day operations
- Arranging the stocks for the supply

## LINGUISTIC SKILLS

English (Fluent)  
Hindi (Fluent)  
Arabic (intermediate)  
Malayalam(Native)

## PERSONAL SKILLS

- Hard work
- Responsible and Dedicated
- Trustworthy
- Team working ability
- Problem solving and decision making
- Customer relations specialist
- Employees relations and conflicts resolution
- Logistics management

## Air India Ltd. OCT 2010 – APR 2011

- Associated in carrying out Phase checks A check, 4A check and C check
- Worked in cabin maintenance and I.F.E.
- Carried out replacements, Test and Operations of Aircraft Components/Items of Equipment during major checks.
- Associated in carrying out SB's and Major Modifications

### Aircrafts Worked on

- Boeing 737-800NG
- Boeing 747-400
- Boeing 777-200/300
- Airbus 310

## EDUCATION QUALIFICATIONS

- **Aircraft Maintenance Engineering, VSM Aerospace, Bangalore, India 2007-2010**
- **Cleared Higher Secondary school, Government of Higher secondary examination 2005-2007**

## Achievements

- **Completed 3 years A.M.E(Avionics) from VSM Aerospace, Bangalore, India**
- **Cleared PAPER 1 (Aircraft rules & Regulations) of DGCA AME Licenses**
- **Cleared PAPER 2 (Gen. Engg & Maint. Practice) of DGCA AME License**

## SKILLS

- Strong Excel skills
- MS Office-Word -PowerPoint
- Email & E-Commerce
- Tally Erp9 & Tally prime

## DECLARATION

I hereby declare that all the statements given above are true to my knowledge and I would appreciate if you would kindly accept this application and give me an opportunity to prove my abilities.

Sabik mohammed