



AKHILDAS K.H

Mobile: 056 531 6466

Email: akhilkidangath96@gmail.com

Date of Birth : 26/09/1996

Father's name : Haidas K.P.

Gender : Male

Nationality : Indian

Marital Status : Single

Functional Skills

- Accounting Practice
- Tally ERP 9
- Microsoft Word
- Microsoft Excel

CURRICULUM VITAE

Career Objectives

Seeking a suitable position in Accounts & Finance with a reputed organization, where my education and experience can contribute to the enrichment of myself and growth of the organization.

Profile

- Thorough working knowledge in computerized environment.
- Systems involving Microsoft Office Packages.
- Maintenance of Day Book and ledgers.
- Maintain Cash and accurately record cash transactions.
- Prepare Income Statement and Balance Sheet.
- Preparation of cash flow and fund flow statements.
- Payroll preparation and Accounting.
- Preparation of Purchase and Sales registers. Monitoring Payables and Receivables; produce monthly statement of accounts.
- Reconciliation of banks.
- Knowledge in Goods and Service Tax (GST).

Language Proficiency:

English: Speaking, Reading & Writing.

Hindi: Listener, Reading & Writing.

Malayalam: Native Language.

Educational Qualification

Bachelor's Degree B.com

(Computer Application)

M.G University Kottayam

Higher Secondary Education

(Commerce)

Board of Higher Secondary

Examination, Kerala

S.S.L.C

Board of Public Examinations, Kerala

Passport Details

Passport No.: P6437023

Date of Issue: 23/01/2017

Date of Expire: 22/01/2027

Place of Issue: Cochin

Professional Experiences

1. Organization : M/s. ACCOUNTS

(Accounts contractors provide high quality and specialized accounting services to various industries.)

Location: Cochin, Kerala, India.

Nature of Work: Manual & Computerized Accounting

Position: Accountant

Period : From January – 2016 to February 2017

Reference: P.V. Paulose (Ph. +914842 384 684)

2. Organization: M. A GOVINDAN & Co (Tax consultant)

Location: Mala, Kerala, India.

Nature of Work: Computerized Accounting

Position: Accountant

Period: From September - 2017 to October 2021

Reference: M A Govindan (+919447921281)

Declaration

The above information provided is correct to the best of my knowledge and belief. I shall be grateful if you provide me the chance to work with you. I shall work to best of my abilities and your expectations.

Date:

AKHILDAS K.H