



# MURSHID.E

Accountant

Erakkingal house, Amarambalam (p.o) ,Kootampara, Nilmbur

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## Objective

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I am energetic, outgoing, and ambitious in my own interest and reliable. I am eager to learn and quick to respond positively to new situations and require minimum of instructions on new assignments. I get on well with people at all levels. I regard myself as being creative and hardworking.

## Experience

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- **KVR BAJAJ AUTOMOBILE PRIVATE LIMITED** August -2022 - November - 2024  
Accountant
  - Petty cash management.
  - Maintain daily cash flow using excel spreadsheets.
  - Accurately perform daily reconciliation of cash/Bank and credit transaction, and tally and file invoices.
  - Handle monthly, quarterly and annual closings.
- **ETAX SOLUTION THRISSUR AUDITING FIRM** April - 2022 - August - 2022  
INTERN ACCOUNTANT
  - Posting journal entries.
  - Updating financial statements.
  - Maintaining accounts receivable and accounts payable.
  - Preparing financial reports.

## Education

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- **ACPA ACCOUNTANTS TRAINING CAMPUS** 2022  
POST GRADUATE DIPLOMA IN CORPORATE FINANCIAL ACCOUNTING  
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- **Bachelor of Commerce** 2021  
UNIVERSITY OF CALICUT  
68

## Skills

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- Ability to work under pressure with positive result oriented approach. • Self-starter motivated individual, problem solver and the ability to accept responsibility and accountability. • Highly developed management skills and able to interact with employees at all levels and ready to operate in challenging environment. • Excellent administrative qualities to deal with people.

## Language

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- English  
Malayalam  
Hindi

## Hobbies

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- Music  
Game  
Movies