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Professional Summary

Seasoned professional with over 14 years of experience leading cross-functional projects, driving process automation, delivering business insights, and managing diverse teams. Adept at utilizing advanced data analytics tools and agile methodologies to streamline operations, enhance performance, and achieve strategic objectives. Proven ability to collaborate with stakeholders across actuarial, finance, and operations domains to deliver actionable solutions that align with organizational goals.

Core Competencies

- Project Management (Agile, Scrum, Kanban)
 - Data Analysis and Visualization (Excel, Power BI, SQL, VBA Macros)
 - Process Automation and Optimization
 - Business Insights and Dashboard Design
 - Team Leadership and People Management
 - Stakeholder Communication and Reporting
 - Operational Excellence
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Professional Experience

Tata Consultancy Services

Senior Manager (January 2024 – April 2024), Mumbai, India

- Led a team of finance professionals, fostering a collaborative environment that emphasized continuous improvement and professional growth. Promoted knowledge sharing and cooperation between finance, operations, and legal teams
- Oversaw data integrity checks and controls for European Embedded Value (EEV), statutory valuations, and Solvency II reporting using Excel and SQL.
- Managed a team of 40 FTEs, driving cross-training initiatives and enhancing team productivity by 20%.
- Streamlined deliverable oversight processes, reducing review time by 15% while maintaining accuracy and quality.
- Spearheaded recruitment efforts, ensuring the onboarding of highly qualified professionals.

Swiss Re Global Business Solutions India Pvt. Ltd.

Operational Excellence Specialist, AVP – Life & Health Re (January 2016 – November 2023), Mumbai, India

- Designed and maintained operational dashboards, improving KPI visibility by 30% for senior stakeholders.
- Led data migration projects, reducing system downtime by 25% through meticulous planning and testing.
- Coached teams on Agile methodologies, resulting in a 40% improvement in project delivery timelines.
- Developed Power BI and Excel-based models to provide actionable business insights for Life & Health products.
- Collaborated with cross-functional teams to define and implement strategies aligned with organizational goals.
- Ensured effective communication between departments by establishing and maintaining processes that enhanced operational efficiency.
- Maintained strong relationships with various functions ensuring operational concerns were addressed promptly and effectively to maintain smooth business operations.

Nepa Services Pvt. Ltd.

Technical Project Manager – Market Research (November 2014 – March 2015), Mumbai, India

- Automated reporting processes, reducing delivery time by 30% while improving report accuracy.
- Presented cost trend analyses to senior management, aiding budgetary decisions.
- Managed large data volumes, ensuring seamless integration and efficient processing.

Prudential Process Management Services Pvt. Ltd.

Technical Analyst - Actuarial Support (June 2011 – November 2014), Mumbai, India

- Executed valuation runs and generated model points for EEV reporting and Solvency II compliance.
- Created VBA/SQL-based tools to enhance calculation accuracy, reducing manual errors by 20%.
- Led training sessions on data modeling techniques, increasing team competency by 15%.

Kantar IMRB (formerly IMRB International)**Analytics Executive** (June 2009 – October 2010), Mumbai, India

- Managed multi-client domestic and international projects, ensuring timely delivery and stakeholder satisfaction.
- Streamlined data processing workflows, reducing errors by 10%.
- Engaged with researchers to facilitate data collection, validation, and analysis.

Education

- **Postgraduate Diploma in Applied Statistics**, Mumbai University
- **Bachelor's in Statistics**, MVLU College, Mumbai
- **Software Engineering Diploma (Part-Time)**, NITT, Mumbai
- Currently pursuing: **PMP+ and ASM Certification**, Simplilearn

Technical Skills

- **Advanced Proficiency:** MS Excel (VBA Macros), Power BI, SQL, MS Access
- **Intermediate:** Agile Tools (JIRA, Azure), Qualtrics Surveys, SharePoint
- **Basic:** Python, R, Shiny, Tableau

Awards and Achievements

- Consistently achieved 98% on-time project delivery across multiple roles.
- Recognized for improving operational efficiency by implementing automated solutions.
- Successfully coached teams on Agile practices, fostering a culture of continuous improvement.

Personal Details

- **Date of Birth:** September 19, 1986
- **Marital Status:** Married