**JESBIN J PHILIP**



Inchikalayil

 Makkapuzha P O,

 Ranni

 Pathanamthitta Pin 689676 Kerala,India

 Email id:jesbinjp220@gmail.com

 Phone No: 7012684269

**Career Objective**

To work for a professionally managed company with a good organizational objective & friendly environment, in a capacity that offers responsibility, challenge, job satisfaction and scope for organizational and personal, development and growth.

CORE COMPETENCIES

Decision making

Attention to detail

Problem solving

Team player

Professional Experience

**SANTHOSH JACOB THOMAS (CA FIRM), PATHANAMTHITTA**

## *Accounting Assistant, From 1 March 2018, still continuing.*

Finalization of Financial Statements (Trading, profit & Loss A/c and Balance Sheet)

Preparation of various accounting reports, Income and Expenditure statements, Bank Reconciliation statement etc.

Filling of GST Return.

Education

|  |  |  |
| --- | --- | --- |
| Course | Year |  |
| Bcom | 2014-2017 | Graduate |
| **Plus Two** | 2012-2014 | Pass |
| **SSLC** | 2011-2012 | Pass |

Certifications

|  |  |  |  |
| --- | --- | --- | --- |
| Serial No. | Course | University/Board | Year |
| 1. | Certificate in SAP Accounting | ASS Cochin | April 2017(8 Months) |

TECHNICAL SKILLS/COMPUTER PROFICIENCY

Proficiency in latest ERP packages SAP FI/CO and Business One

Good knowledge in Tally.

Good knowledge in Microsoft Office Excel, Word and PowerPoint

personal profile

Name : Jesbin J Philip

Father’s Name : John Philip

Date of Birth : 04-03-1996

Nationality : Indian

Religion : Christian

Sex : Male

Marital Status : Single

Languages Known : English, Malayalam,Kannada,Hindi,Tamil

Hobbies and Interest : Reading, Listening Music, Travelling, Playing Football

Permanent Address : Inchikalayil

 Makkapuzha P O,

 Ranni

 Pathanamthitta Pin 689676

 Kerala,India

E-mail : jesbinjp220@gmail.com

declaration

I hereby declare that the details given above are true and correct. I understand that if any particulars are found to be false or misrepresented on later, my candidature is liable to be cancelled at any stage of recruitment.

Date:

Place:Pathanamthitta JESBIN J PHILIP

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