

# JHERA MEE ESTEVES TORZAR

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## WORK EXPERIENCE

- **Receptionist/Admin Staff/Customer Service Rep , Sahat Almadina Hypermarket , Dubai, United Arab Emirates(Nov 2018 to Present)**
- **Payroll/Training Officer and Employee Relation Officer , KCC Mall of Marbel , Philippines(Sep 2016 to Sep 2018)**
- **Guidance Clerk , The National Teachers College, Manila, Philippines(May 2014 to Jul 2016)**
- **Guidance Counselor/Part time Faculty , St. Joseph College – Cavite , Philippines(May 2011 to May 2014)**

## EDUCATIONAL BACKGROUND

- **San Sebastian College-Recoletos , Bachelor of science, 2011, Physiology**

## SKILLS

- **ms office**
- **team work**
- **problem solving**

## PERSONAL BACKGROUND

- **Birthday: - 1990-01-31**