

KRISELDA ROXAS ESPIRITU

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WORK EXPERIENCE

- **JR Accountant- Payable , On Time Group**, Dubai, United Arab Emirates(Mar 2019 to Present)
- **Secretary/ Assistant Accountant , Dar Almadina Manpower Services ,** Dubai, United Arab Emirates(Mar 2017 to Jan 2019)
- **Overseas Technical Assistant, Mosel Vitelic Inc. (Hsinchu, Taiwan),** , Taiwan(Dec 2010 to Dec 2016)
- **Documentation Personnel /Administrative Assistant , e.L Laboratories Inc, ,** Philippines(Aug 2005 to Nov 2010)

EDUCATIONAL BACKGROUND

- **Lipa City Public College, , Associate ,** 2005, Computer Technology

SKILLS

- **hardworking**
- **self motivated**
- **ms office**

PERSONAL BACKGROUND

- **Birthday: -** 1982-01-31