 Paddington Kamkono

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**Career Objective**

**Friendly hospitality worker committed to customer satisfaction. Enthusiastic, energetic professional with exceptional service delivery and communication skills. Highly experienced and knowledgeable with technology and software.**

The House Of Torrija Cafe x TBM **|The Burger Maker|**| - Restaurant, Al Safa **Al Safa, Dubai**

*Waiter Oct 2021 - Apr 2022*

Rock Cod Country | Restaurant, Roodeport **Johannesburg, Gauteng, South Africa**

*Waiter*

***Key Responsibilities and Duties*** *Nov 2015 - Jan 2021*

* Providing a friendly and welcoming reception for guest, showing them to thier tables and presenting menus.
* Promptly answering customers questions and effectively, resolving issues with empathy and atmost care whilst noting pain points to share with internal teams.
* Upselling menu items of higher profit by understanding and reading the guest and creating higher product value of products.
* Accurately take meal and beverages orders, enter it into the POS correctly for transmision to kitchen and follow up with the kitchen staff to make sure the food is prepared accordingly.
* Assist in new menu products generation by proving feed back from dinners and food testing
* Training of new team members and support.
* Taking part in the day to day cleaning and set up processes of the restaurant
* Helped the management with duty roster and shifts schedules
* Provided the internal teams with marketing strategies and promotions
* Being the Company's Brand ambassador by providing unforgettable customer service.

CNS Marketing **Sandton, Gauteng, South Africa**

*Warehouse manager | Stock controller | Admin*

***Key Responsibilities and Duties*** *Oct 2012 - Feb 2014*

* Placing and recieving orders to replenish stock as needed
* Performing regular inventory audits and keeping stock purchases within budget
* Maintaining and updating daily shipment records, as well as purchases and pricing reports
* Coordinating stock control operations with warehouse staff, as well as the sales and finance departments.
* Analyzing supply chain data to ensure the uninterrupted availability of stock
* Perform routine maintenance checks of the warehouse area and perform clean up or simples repair duties when needed
* Work closely with order pickers to make sure that each purchased order has the correct amount and type of products.
* Collaborate with purchasing groups to determine when products are missing from deliveries and contact vendors in regards to damaged products
* Utilize company inventory software platform to check in products and compare deliveries to outstanding purchase orders
* Forecasting supply and demand to prevent overstock and running out of stock.
* Motivating and training staff
* Maintaining documentation and keeping accurate records of warehouse activities
* Maintaining awareness and knowledge of condition and location of fleet vehicles
* Assisting with deliveries when required
* Stock take and reconciliation
* Supervising promotions and marketing strategies
* In store promotions

**Education**

**Hatcliffe High School Harare, Harare**

*High School Diploma (Jan 2006)*

**Additional Skills**

* Physical fitness
* Attention to detail
* Customer service
* Active listening skills
* Great analytical and Problem solving skills
* Resilience.
* Social perceptiveness.
* Technology
* Safety
* Excellent collaboration and verbal communication skills
* Team player / Team Leader
* Multi tasking
* Exceptional organization and Time management skills
* Reporting skills
* Inventory levels skill
* Purchase order skills
* Professional

**Visa Status**

Employment Visa - Transferable | Exp: 12-2023

**Nationality**

Zimbabwean

**Marital status**

Single

**DATE OF BIRTH**

23-04-1989