

MARICAR M. AREJOLA

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WORK EXPERIENCE

- **Receptionist, William Hare UAE LLC**, Abudhabi, United Arab Emirates(Sep 2019 to Present)
- **Document Controller, William Hare UAE LLC**, Abudhabi, United Arab Emirates(Jul 2018 to Sep 2019)
- **Secretary/ Pre-Qualification Assistant, Aqua Dynamic Electomechanical LLC**, Abudhabi, United Arab Emirates(Feb 2017 to Apr 2018)
- **Mall Secretary, SM Prime Holdings Inc. (SM City Naga**, , Philippines(Nov 2009 to Nov 2016)
- **Assistant Sre Manager, Verde Foods Inc. (Red Ribbon Bakeshop)**, , Philippines(Oct 2008 to Nov 2009)
- **Service Crew & Marketing Representative, Golden Arches Development Corporation (McDonalds)** , , Philippines(Apr 2005 to Aug 2008)

EDUCATIONAL BACKGROUND

- **Mariners Polytechnic Colleges**, , **BS**, 2008, Hotel and Restaurant Management
- **University of Nueva Caceres** , , **BS**, 2004, Business Management

SKILLS

- **hardworking**
- **ms word**
- **ms excel**

PERSONAL BACKGROUND

° **Birthday:** - 1986-04-14