



# KASURA DINITH

## OBJECTIVE

My objective is to obtain a position in a professional office environment where my skills are valued and can benefit the organization. Ideally, I wish to have a focus in Compliance for a growing organization.

## CONTACT

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**ADDRESS:** 405, Murjanet Al Khaleej building, Al Rigga, Dubai

## PERSONAL INFORMATION

- Nationality – Sri Lankan
- Marital Status – Single
- Visa Status – Employment Visa
- Date of Birth – 08/06/1995

## LANGUAGE

- English (Fluent)
- Sinhala (Native)
- French (Beginner)

## SKILLS

- Self-motivated, Committed & Result oriented, Presentation Skills, Client/Customer Relationships
- Excellent knowledge on MS Office Package and computer usage.
- Ability to work in teams and provide strong leadership, Negotiation, Product knowledge.

## HOBBIES



## WORK EXPERIENCE

### Junior Processing Specialist / Help Desk – Tanfeeth ( Emirates NBD )

Dubai , Nad Al Sheba [From 2022/03]– [To Present]

- Document verification of Loan applications.
- Strong analytical logical reasoning to meet the conditions & requirements of banking policies.
- Assigning and coordinating the team workload for the maximum outcome.

### Business Executive – Principle Healthcare

Sri Lanka [From 2021/07]– [To 2022/02]

- Research and identify new market opportunities.
- Develop new marketing strategies and tactics.
- Responsible of healthy and smooth marketing / sales figures.
- Customer coordination & maintained follow-up process.
- Coordinate customer with new products and other related information to maintain better flow of marketing process.

### Business Executive – Natures Only

Sri Lanka [From 2018/09]– [To 2021/07]

- Developed business in the respective region.
- Develop new marketing strategies and tactics.
- Maintain positive sales figures. Perform competitor analysis.
- Customer coordination & maintained follow-up process.
- Coordinate customer with new products and other related information to maintain better flow of marketing process.

### Sales Representative – Delmege Forsyth & Co

Sri Lanka [From 2018/04]– [To 2018/07]

- Coordinate and manage information flow with medical representatives and distributor.
- Maintaining buyer-seller relationship.
- Responsible for daily, monthly & annual target achievement for the particular Area.

## PROFESSIONAL QUALIFICATIONS & EDUCATION

### Wayamba University, Kuliapitiya, Sri Lanka

Diploma in English

### St. Peters College, Negombo, Sri Lanka

G.C.E Local Advanced Level (Biology)

### Ward International School, Gampaha, Sri Lanka

International GCSE Edexcel [0/L]

G.C.E Local Ordinary Level